



## Rule-Making Process

### What are the responsibilities of the Attorney General?

As the state's chief law officer, the Attorney General serves as legal counsel to all statewide elected officials, the Ohio General Assembly, and all state departments, agencies, boards, and commissions. The Attorney General is also charged with rule-making authority in the areas of charitable law, consumer protection, crime victims services, criminal record checks, environmental background investigation, and peace officer training.

The following six sections have been assigned administrative rule-making authority by the [Ohio General Assembly](#):

- [Ohio Bureau of Criminal Identification & Investigation](#) - In addition to providing scientific and investigative assistance to local law enforcement agencies throughout Ohio, the Bureau is charged with creating rules for requesting criminal records checks and the certification of electronic monitoring devices.
- [Charitable Law](#) - Responsible for representing the Attorney General in all civil litigation and administrative proceedings arising under the state laws that regulate charitable organizations, the Charitable Law Section is also charged with writing administrative rules for the registration of charitable trusts and application requirements for the licensure of charitable bingo games.
- [Consumer Protection](#) - In addition to enforcing numerous Ohio laws that protect consumers, the Consumer Protection Section is charged with creating administrative rules that define specific deceptive acts or practices in connection with consumer transactions.
- [Crime Victims Services](#) - This section is responsible for payment of evidence collection during sexual assault examinations. The Crime Victims Services Section creates rules that identify the required protocol to be followed when conducting sexual assault examinations and the flat fee payment to be reimbursed to medical providers who conduct those examinations for the purpose of evidence collection.
- [Environmental Enforcement](#) - This section enforces the civil and criminal state environmental protection laws. The Environmental Background Investigation Unit is charged with creating background investigation requirements for waste treatment and disposal facility permits and licenses.
- [Peace Officers Training Academy](#) - Administered by the Attorney General through the Ohio Peace Officer Training Commission, the commission writes administrative rules to establish uniform courses of training for law enforcement departments and private security throughout Ohio and regulates the basic training curriculum for prospective officers.

## What is the Attorney General's rule-making process and how can I give my input?

The Attorney General's rule making process is consistent with the requirements found in section 119.03 of Ohio Revised Code. However, in addition to those requirements, the Attorney General may include interested parties in the rule drafting process prior to the initial filing.

The Attorney General will send copies of proposed rules to organizations or associations believed to represent affected individuals in addition to anyone else who requests copies of proposed rules. Members of the public interested in receiving notice of proposed rules should contact the [appropriate section](#) and provide a name, mailing address, and any other necessary information and ask to be placed on the mailing list for current and future notifications of proposed rules.

After proposed rules are initially filed and notice is provided to interested parties, the Attorney General's Office will accept and consider comments, preferably in writing, from interested parties regarding the proposed rules throughout the rule-making process.

Interested parties are encouraged to attend the public hearing held for the purpose of soliciting comments and suggestions. Although the public hearing presents a unique opportunity for interested parties to formally present their comments in person to representatives of the Attorney General's Office, comments may be submitted in writing prior to or during the hearing. All written and oral comments will be considered part of the official record.

Although the nature of the rule-making process sometimes makes it difficult for an agency to incorporate suggestions offered late in the process and still comply with statutory deadlines, the Attorney General's office will continue to consider comments submitted after the public hearing. However, comments offered after the public hearing should be submitted as quickly as possible to give the Attorney General's Office an opportunity to fully consider and review the comments.

In addition to providing input throughout the entire rule making process, individuals with questions about particular rules or the rule making process in general should feel free to call the person identified as the agency contact on the rule summary and fiscal analysis forms.

Lastly, upon filing a rule in final form, the Attorney General's office will send a copy of the rules to known interested parties and anyone else who has requested to be placed on the mailing list described above.

**How can I contact the sections of the Attorney General's Office, which have rule- making authority?**

Please write or call these sections of the office with your input:

**Bureau of Criminal Identification  
and Investigation**  
P.O. Box 365  
London, Ohio 43140  
Phone: (740) 845-2100

**Crime Victims Services Section**  
150 E. Gay St., 25th Floor  
Columbus, Ohio 43215  
Phone: (614) 466-5610

**Charitable Law Section**  
150 E. Gay St., 23th Floor  
Columbus, Ohio 43215  
Phone: (614) 466-4462

**Environmental Enforcement  
Section**  
Environmental Background  
Investigation Unit  
30 E. Broad Street, 25<sup>th</sup> Floor  
Columbus, Ohio 43215  
Phone: (614) 466-2766

**Consumer Protection Section**  
30 E. Broad Street, 14<sup>th</sup> Floor  
Columbus, Ohio 43215  
Phone: (614) 466-1305

**Peace Officer Training  
Academy**  
1650 State Route 56  
London, Ohio 43140  
Phone: (614) 644-7682