

101-1-04

Written opinions.

- (A) The committee may issue written opinions relating to ethics, conflicts of interest, or financial disclosure under Chapter 102. or Section 2921.42 or 2921.43 of the Revised Code.
- (B) The executive director shall acknowledge receipt of all requests for written opinions and shall record all such requests in a journal kept for that purpose.
- (C) All written opinions rendered by the committee shall include the following:
- (1) A syllabus containing the holding of the committee;
 - (2) A statement of facts upon which the conclusions are based. Such statement of facts need not disclose the name of any individual;
 - (3) A discussion of the facts and law which conclude in the holding of the committee; and
 - (4) A serial number indicating the year and number of the written opinions rendered.
- (D) The committee shall maintain a compilation of all written opinions rendered.
- (E) When the committee renders a written opinion that has been privately sought and that relates to a special set of circumstances involving ethics, conflicts of interest, or financial disclosure under Chapter 102. or section 2921.42 or 2921.43 of the Revised Code, the written opinion does not have the legal effect of an advisory opinion. When the committee renders a written opinion that has been privately sought, the written opinion is not a public record available under section 149.43 of the Revised Code.
- (F) The proceedings of the committee relating to a written opinion that has been privately sought shall be closed to the public and records relating to these proceedings are not public records available under section 149.43 of the Revised Code.

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CERTIFIED ELECTRONICALLY

Certification

12/31/2003

Date

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