

109:2-18-03

**Training and instructor qualification.**

- (A) The requirements set forth herein are intended as minimum qualifications for continuing professional training. Appointing authorities are encouraged to exceed these minimum standards whenever possible. Continuing professional training shall be conducted in a program approved by the executive director and shall address matters directly related to the duties and responsibilities of a peace officer or trooper. The training shall serve a recognized law enforcement purpose and shall have significant intellectual or practical content, the primary objective of which shall be to improve a participant's professional competence as peace officer or trooper. In addition, such training shall meet or exceed the following minimum requirements:
- (1) Continuing professional training programs shall be conducted with a written, formal lesson plan or accompanied by a syllabus showing the content to be covered and associated hours.
  - (2) Training shall be conducted in a setting that is safe, physically suited to the educational activity, and conducive to effective learning. Physical skills training shall be conducted with appropriate training and safety equipment. Firearms training shall be conducted only on ~~commission-approved~~ ranges in compliance with section 1501:31-29-03 of the Administrative Code or ranges approved by the appointing authority for annual in-service firearms re-qualification.
  - (3) Other than training conducted via e-OPOTA or other online training programs pre-approved by the executive director, the training shall be conducted in blocks of no less than one hour, where fifty minutes of actual instruction or other approved training activity constitutes one credit hour.
  - (4) The training shall be conducted only by instructors who meet at least one of the following criteria:
    - (a) The individual has five years of full-time law enforcement experience and meets at least one of the following criteria:
      - (i) The individual is a commission-certified peace officer basic training instructor; or
      - (ii) The individual has, at a minimum, a four-year college degree; or
      - (iii) The individual has completed an instructional skills course approved by the executive director; or

(b) The individual is a certified or licensed professional and is providing instruction in a subject area directly related to the field for which the individual is certified or licensed.

(c) The individual ~~and their conducting~~ a training program the individual is conducting which has been pre-approved by the executive director.

(5) Each year, the executive director may authorize additional instructor qualifications to be eligible to conduct the continuing professional training program. Any additional requirements shall be announced at the same time the training and reimbursement requirements are announced for the upcoming calendar year.

~~(B) Each year, the executive director will make available lesson plans representing no less than the required minimum number of hours of continuing professional training through OHLEG. These lesson plans will be formatted such that they may be customized locally. Additionally, the Ohio peace officer training commission will provide at least that many hours of online continuing professional training via eOPOTA.~~

~~(C)~~(B) Appointing authorities may request a training program be pre-approved for continuing professional training credit. Appointing authorities seeking such pre-approval shall submit sufficient documentation to the executive director showing that the proposed training meets the requirements of paragraph (A) of this rule.

~~(D)~~(C) Individuals who were commission-certified instructors but have had such certification revoked or suspended, shall not teach continuing professional training.

~~(E) Continuing professional training does not include annual in-service firearms re-qualification pursuant to section 109.801 of the Revised Code, nor does it include any form of training elsewhere mandated for peace officers by the general assembly or the attorney general.~~

Effective: 01/16/2016  
Five Year Review (FYR) Dates: 10/12/2017

CERTIFIED ELECTRONICALLY

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Certification

01/06/2016

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Date

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