

**Rule Summary and Fiscal Analysis (Part A)****Department of Administrative Services**

Agency Name

Division

**Deborah Archie**

Contact

**30 E. Broad St. Suite 4040 Columbus OH  
43215-0000**

Agency Mailing Address (Plus Zip)

**614-644-1773**

Phone

Fax

**123:1-34-01**

Rule Number

**NO CHANGE**

TYPE of rule filing

Rule Title/Tag Line

**Leave of absence without pay.****RULE SUMMARY**

1. Is the rule being filed consistent with the requirements of the RC 119.032 review? **Yes**

2. Are you proposing this rule as a result of recent legislation? **No**

3. Statute prescribing the procedure in accordance with the agency is required to adopt the rule: **119.03**

4. Statute(s) authorizing agency to adopt the rule: **124.09(A)**

5. Statute(s) the rule, as filed, amplifies or implements: **124.09**

6. State the reason(s) for proposing (i.e., why are you filing,) this rule:

Five year rule review as required by ORC 19.032.

7. If the rule is an AMENDMENT, then summarize the changes and the content of the proposed rule; If the rule type is RESCISSION, NEW or NO CHANGE, then summarize the content of the rule:

Sets forth the procedures and requirements for a leave of absence without pay. Outlines the length of time for which a leave may be granted, the sanctions to be followed if leave is abused or the employee fails to return to duty upon

completion/cancellation of the leave, the procedures and requirements to be followed for the employee's return to service, the employee's obligations concerning civil service examinations conducted during the employee's leave, the accrual of service credit during the employee's leave, the appointing authority's reporting obligations concerning the leave, and the effect of the employee's leave of absence on the employee's probationary period. Also sets forth the procedures and requirements for granting leaves of absence without pay to those employees with a disabling illness, injury or condition who are not eligible to receive disability benefits. Finally, the rule also outlines the procedures and requirements for leaves of absence without pay for purposes of child care.

8. If the rule incorporates a text or other material by reference and the agency claims the incorporation by reference is exempt from compliance with sections 121.71 to 121.74 of the Revised Code because the text or other material is **generally available** to persons who reasonably can be expected to be affected by the rule, provide an explanation of how the text or other material is generally available to those persons:

*This response left blank because filer specified online that the rule does not incorporate a text or other material by reference.*

9. If the rule incorporates a text or other material by reference, and it was **infeasible** for the agency to file the text or other material electronically, provide an explanation of why filing the text or other material electronically was infeasible:

*This response left blank because filer specified online that the rule does not incorporate a text or other material by reference.*

10. If the rule is being **rescinded** and incorporates a text or other material by reference, and it was **infeasible** for the agency to file the text or other material, provide an explanation of why filing the text or other material was infeasible:

*Not Applicable.*

11. If **revising** or **refiling** this rule, identify changes made from the previously filed version of this rule; if none, please state so:

*Not Applicable.*

12. 119.032 Rule Review Date: **7/12/2005** and **07/12/2010**

(If the rule is not exempt and you answered NO to question No. 1, provide the

scheduled review date. If you answered YES to No. 1, the review date for this rule is the filing date.)

NOTE: If the rule is not exempt at the time of final filing, two dates are required: the current review date plus a date not to exceed 5 years from the effective date for Amended rules or a date not to exceed 5 years from the review date for No Change rules.

**FISCAL ANALYSIS**

13. Estimate the total amount by which *this proposed rule* would **increase / decrease** either **revenues / expenditures** for the agency during the current biennium (in dollars): Explain the net impact of the proposed changes to the budget of your agency/department.

This will have no impact on revenues or expenditures.

0.00

No fiscal impact is expected to the agency as a result of this rule being continued.

14. Identify the appropriation (by line item etc.) that authorizes each expenditure necessitated by the proposed rule:

N/A

15. Provide a summary of the estimated cost of compliance with the rule to all directly affected persons. When appropriate, please include the source for your information/estimated costs, e.g. industry, CFR, internal/agency:

N/A

16. Does this rule have a fiscal effect on school districts, counties, townships, or municipal corporations? **No**

17. Does this rule deal with environmental protection or contain a component dealing with environmental protection as defined in R. C. 121.39? **No**