123:1-34-03   **Civic duty leave.**

(A) An appointing authority shall grant civic duty leave with full pay to any employee in the service of the state who:

(1) Is summoned for jury duty by a court of competent jurisdiction, or

(2) Is subpoenaed to appear before any court, commission, board or other legally constituted body authorized by law to compel the attendance of witnesses. This paid leave is not available if the employee is a party to the action or is summoned to testify as a result of secondary employment outside the service of the state.

(B) An appointing authority may grant civic duty leave with full pay to any employee in the service of the state who:

(1) Is appointed to serve in an unpaid position on an advisory board or a commission, or

(2) Is soliciting for charities for which payroll deductions are made.

(C) Any compensation ~~or reimbursement for jury duty or for court attendance compelled by subpoena, when such duty is performed during an employee's normal working hours, shall be remitted by a county department of job and family services employee to the payroll officer for transmittal to the county treasurer. Compensation~~ or reimbursement for jury duty or for court attendance compelled by subpoena in excess of fifteen dollars per day, when such duty is performed during an employee's normal working hours, shall be remitted by an employee who is paid directly by warrant of the director of budget and management to the payroll officer for transmittal to the treasurer of state.

(D) An employee who is the appellant in any action before the state personnel board of review and is in active pay status at the time of a scheduled hearing before the board shall be granted civic duty leave with full pay for purposes of attending the hearing.

Effective:

R.C. 119.032 review dates: 07/19/2013

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Certification

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Date

Promulgated Under: 119.03
Statutory Authority: 124.09
Rule Amplifies: 124.135
Prior Effective Dates: 1/10/82, 11/10/96, 9/28/97, 7/1/06, 12/1/06, 11/18/12