## Notice of meetings of the board of deposit.

- (A) The board of deposit has adopted this rule in compliance with, and under the authority of, division (F) of section 121.22 of the Revised Code, as amended, effective November 28, 1975.
- (B) Any person may determine the time and place of all regularly scheduled meetings and the time, place, and purpose of all special meetings of the board of deposit, by:
  - (1) Writing to the "Treasurer of StateOhio Treasurer, ChairmanChair, Board of Deposit, 30 East Broad Street, 9th Floor, Columbus, Ohio 43215", orand submitting an electronic mail address, by which all notices of meetings will be sent; or by
  - (2) Calling (614) 466-2161 (614) 466-2160 during regular business hours, or
  - (3) Consulting the bulletin board in the statehouse press room, Columbus, Ohio, for written notice to be posted twenty-four hours in advance of all meetings-; or
  - (4) Consulting the board of deposit website.
- (C) The <u>ehairmanchair</u> shall maintain a list of news media representatives who have, in writing, requested notice of all special meetings of the board of deposit. Such written request shall list the media representative's name and mailing address, and a maximum of two telephone numbers where the media representative can be reached contact information and electronic mail address. Notice of special meetings will be distributed via electronic mail. Any media request shall be effective for one year from the date of filing with the <u>ehairmanchair</u>. Such request may be extended only by filing a complete new request with the <u>ehairmanchair</u>. The <u>ehairman shall notify all media representatives on the list by doing at least one of the following:</u>
  - (1) Sending written notice mailed at least four calendar days before the special meeting.
  - (2) Notifying by telephone at least twenty-four hours before the special meeting. Such telephone notice shall be complete if a message has been left for the media representative, or if, after reasonable effort, the chairman has been unable to provide such telephone notice.
  - (3) Informing such representative in person at least twenty-four hours before the special meeting.

In the event of an emergency requiring immediate action, the chairman shall notify the news media that have requested notification immediately of the time, place, and purpose of the meeting. The minutes, the call, or both, of any

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such special meeting shall state the general nature of the emergency requiring immediate action.

- (D) The chairman shall maintain a list of all persons who have requested, in writing, notice of all meetings of the board of deposit at which specific subject matters designated by such persons are scheduled to be discussed. Such written request shall specify the person's name and mailing address, a maximum of two telephone numbers where the person can be reached, and the specific type of public business the discussion of which the person is requesting advance notification. Any one such request for advance notification shall be effective for one year from the date of filing with the chairman. Such request may be extended only by filing a complete new request with the chairman. A copy of the agenda and the time and place of all board of deposit meetings shall be sent to all persons on this subscription mailing list.
- (E) At the commencement of each board of deposit meeting, the chairman, the chairman's designee, or any member of the board or the member's designee, shall submit a certificate of the secretary or acting secretary as to compliance with this rule of notification to the news media and the public. Such certificate shall be conclusive upon the board as to the facts set forth therein, and shall be conclusive evidence upon which all persons can rely that this rule has been complied with.

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Effective:	
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Certification	
Date	

111.15

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