<u>173-1-02</u> <u>Public hearing notices for rule proposals.</u>

- (A) Any time ODA proposes to adopt, amend, or rescind a rule under section 119.03 of the Revised Code, it shall give a reasonable public notice in the register of Ohio at least thirty days before the date it sets for the public hearing, as prescribed by division (A) of section 119.03 of the Revised Code. In the notice, ODA shall include:
 - (1) A statement of its intention to consider adopting, amending, or rescinding a rule;
 - (2) A synopsis of the proposed rule, amendment, or rule it proposes to rescind or a general statement of the subject matter to which the proposed rule, amendment, or rescission relates;
 - (3) A statement of the reason or purpose for adopting, amending, or rescinding the rule;
 - (4) The date, time, and place of a hearing on the proposed action, which ODA shall set no earlier than the thirty-first nor later than the fortieth day after it files the proposed rule, amendment, or rescission under division (B) of section 119.03 of the Revised Code.
- (B) ODA shall promptly furnish an electronic copy of the public notice to any person who request it without charge. ODA shall promptly furnish a hard copy of the public notice to any person who requests it and pays a reasonable fee that does not exceed the actual cost of copying and mailing. If the person making the request for a hard copy is affected by the proposed rule, ODA shall provide the hard copy without charge. Although ODA shall respond to all requests for a hard copy promptly, it cannot guarantee the provision of a hard copy thirty days before the public hearing unless the request is postmarked at least forty days before the hearing's date.

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Replaces:	173-1-01
Effective:	
R.C. 119.032 review dates:	
Certification	
Date	
Promulgated Under: Statutory Authority:	119.03 173.02
Rule Amplifies:	119.03
Prior Effective Dates:	09/09/1979, 04/18/1987, 02/10/1997, 05/15/2000

09/09/1979, 04/18/1987, 02/10/1997, 05/15/2000, 10/03/2002, 05/13/2007