

Rule Summary and Fiscal Analysis (Part A)**Department of Aging**

Agency Name

Division

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173-13-05

Rule Number

AMENDMENT

TYPE of rule filing

Rule Title/Tag Line

**Restricting and logging access to confidential personal
information in computerized personal information systems.****RULE SUMMARY**

1. Is the rule being filed for five year review (FYR)? **Yes**
2. Are you proposing this rule as a result of recent legislation? **No**
3. Statute prescribing the procedure in accordance with the agency is required to adopt the rule: **119.03**
4. Statute(s) authorizing agency to adopt the rule: **173.01, 173.02, 1347.15**
5. Statute(s) the rule, as filed, amplifies or implements: **1347.15**
6. State the reason(s) for proposing (i.e., why are you filing,) this rule:

ODA's filing of this rule is part of a larger rule project. State law requires ODA to review its rule no later than each rule's assigned review date. ODA has reviewed Chapter 173-13 of the Administrative Code ODA also conducted an online public-comment period from April 1 to April 12, 2015, during which, ODA received no comments.

Now, is making this rule filing to propose amendments to the chapter of rules, some

of which would be for this rule.

7. If the rule is an AMENDMENT, then summarize the changes and the content of the proposed rule; If the rule type is RESCISSION, NEW or NO CHANGE, then summarize the content of the rule:

The rule regulates ODA employees' access to confidential personal information.

ODA is proposing to make the following amendments:

1. ODA proposes to replace all usage of "employees of the agency" with "ODA employees.
2. ODA is incorporating by reference the policy mentioned in paragraph (E) of the rule.

8. If the rule incorporates a text or other material by reference and the agency claims the incorporation by reference is exempt from compliance with sections 121.71 to 121.74 of the Revised Code because the text or other material is **generally available** to persons who reasonably can be expected to be affected by the rule, provide an explanation of how the text or other material is generally available to those persons:

Paragraph (E) of the rule requires ODA to issue a policy to specifies 4 items. Because the rule regulates only ODA employees, the policy also regulates only ODA employees. For those employees, the policy is available online. The policy is, however, not available to the general public online, so ODA is attaching the policy to this rule.

9. If the rule incorporates a text or other material by reference, and it was **infeasible** for the agency to file the text or other material electronically, provide an explanation of why filing the text or other material electronically was infeasible:

Paragraph (E) of the rule requires ODA to issue a policy to specifies 4 items. Because the rule regulates only ODA employees, the policy also regulates only ODA employees. For those employees, the policy is available online. The policy is, however, not available to the general public online, so ODA is attaching the policy to this rule.

10. If the rule is being **rescinded** and incorporates a text or other material by reference, and it was **infeasible** for the agency to file the text or other material, provide an explanation of why filing the text or other material was infeasible:

Not Applicable.

11. If **revising** or **refiling** this rule, identify changes made from the previously filed version of this rule; if none, please state so. If applicable, indicate each specific paragraph of the rule that has been modified:

Not Applicable.

12. Five Year Review (FYR) Date: **4/13/2015**

(If the rule is not exempt and you answered NO to question No. 1, provide the scheduled review date. If you answered YES to No. 1, the review date for this rule is the filing date.)

NOTE: If the rule is not exempt at the time of final filing, two dates are required: the current review date plus a date not to exceed 5 years from the effective date for Amended rules or a date not to exceed 5 years from the review date for No Change rules.

FISCAL ANALYSIS

13. Estimate the total amount by which *this proposed rule* would **increase / decrease** either **revenues / expenditures** for the agency during the current biennium (in dollars): Explain the net impact of the proposed changes to the budget of your agency/department.

This will have no impact on revenues or expenditures.

\$0.00

ODA estimates that the proposed amendment of this rule would have no impact upon the biennial budget that the Ohio General Assembly established for ODA.

14. Identify the appropriation (by line item etc.) that authorizes each expenditure necessitated by the proposed rule:

GRF-490-321 Operating Expenses.

15. Provide a summary of the estimated cost of compliance with the rule to all directly affected persons. When appropriate, please include the source for your information/estimated costs, e.g. industry, CFR, internal/agency:

ODA estimates that this rule creates no cost of compliance to any directly-affected person other than to ODA and its employees.

16. Does this rule have a fiscal effect on school districts, counties, townships, or municipal corporations? **No**

17. Does this rule deal with environmental protection or contain a component dealing with environmental protection as defined in R. C. 121.39? **No**

S.B. 2 (129th General Assembly) Questions

18. Has this rule been filed with the Common Sense Initiative Office pursuant to R.C. 121.82? **No**

19. Specific to this rule, answer the following:

A.) Does this rule require a license, permit, or any other prior authorization to engage in or operate a line of business? **No**

This rule requires no actions of the business community.

B.) Does this rule impose a criminal penalty, a civil penalty, or another sanction, or create a cause of action, for failure to comply with its terms? **No**

C.) Does this rule require specific expenditures or the report of information as a condition of compliance? **No**