

173-14-11

**Registration of representatives.**

- (A) Before offering employment to an applicant for an ombudsman specialist position, a regional director shall ~~submit to the SLTCO~~ save electronically in the ombudsman registry, and await the SLTCO's review of, the applicant's ~~resume~~ résumé, position description, and conflict of interest screen required by rule 173-14-15 of the Administrative Code.
- (1) The SLTCO ~~will review~~ reviews the applicant's qualifications required by rule 173-14-14 of the Administrative Code and any proposed conflict of interest remedy and ~~respond~~ responds within five business days.
  - (2) ODA, SLTCO, and the sponsoring agency shall not approve an applicant who was employed by, or participated in, the management of a provider of long-term services and supports within the two-year period before being employed by or associated with the office pursuant to section 173.15 of the Revised Code.
- (B) Before offering employment to an applicant for a program director position, a sponsoring agency shall ~~submit to the SLTCO~~ provide electronically in the ombudsman registry, and await the SLTCO's review of, the applicant's resume, position description, and conflict of interest screen required by rule 173-14-15 of the Administrative Code.
- (1) The SLTCO may request to interview the applicant and provide feedback to the sponsoring agency about the applicant's suitability. The sponsoring agency shall consider the feedback of the SLTCO but assuming agreement on prescribed qualifications and conflict of interest remedies, if any, the sponsoring agency's decision as to employment is final.
  - (2) ODA, SLTCO, and the regional office shall not approve an applicant who was employed by, or participated in, the management of a provider of long-term services and supports within the two-year period before being employed by, or associated with, the office pursuant to section 173.15 of the Revised Code.
- (C) The SLTCO shall maintain a central registry of all representatives of the office. The registry shall retain the following information on each representative until twelve months after the date of separation from the office:
- (1) The representative's name, address, and telephone number.
  - (2) The representative's qualifications.
  - (3) The representative's classification.

- (4) The designated ombudsman region or state program with which the representative is associated.
  - (5) Whether or not the representative is certified.
  - (6) Any prohibitions applicable to the representative. Prohibitions may include limitations on the duties the representative may perform and limitations on the providers with which the representative may provide core ombudsman services due to a conflict of interest.
- (D) The regional program director or designee, or the state office, whichever is appropriate, shall register paid representatives with the SLTCO before the representative's first day of employment.

Effective:

Five Year Review (FYR) Dates: 10/4/2021

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Certification

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Date

Promulgated Under: 119.03  
Statutory Authority: 121.07, 173.01, 173.02, 173.16, 173.21; 42 U.S.C. 3025, 3058g; 45 C.F.R. 1321.11, 1324.11, 1324.13, 1324.15  
Rule Amplifies: 173.16, 173.21; 42 U.S.C. 3058g; 45 C.F.R. 1321.11, 1324.11  
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