

173-39-02.17**Community transition service.**

(A) "Community transition service" means a service that covers one or more one-time expenses for setting-up a consumer in a residential care facility, house, or apartment. Examples of these expenses are the purchase of essential household furnishings, window coverings, household supplies, food-preparation items, bed linens, or bath linens; fees or deposits to initiate utility services; or moving expenses.

(B) Eligibility criteria:

(1) A case manager may authorize one or more community transition service expenses for:

(a) A consumer who is enrolled in the assisted living program and is in transition from a nursing facility to a residential care facility; or,

(b) A consumer who is enrolled into the PASSPORT program and is in transition from a nursing facility to a house or apartment.

(2) A case manager may only authorize a community transition service expense in a consumer's care plan if the consumer's family, neighbors, friends, or community agencies are unwilling or not required to provide the service to the consumer free of charge; or, if no other person (e.g., a landlord) has a legal or contractual responsibility to cover the expense.

(C) Provider requirements:

(1) Only an agency provider, non-agency provider, or assisted living provider who is certified under rule 173-39-02 of the Administrative Code may provide a community transition service.

(2) Each provider of a community transition service shall:

(a) Only make an expense that is authorized in a consumer's care plan;

(b) Provide the service no later than ninety days after the date the consumer enrolls in the assisted living program or the PASSPORT program;

(c) Involve the consumer (or authorized representative) in the selection of items on the consumer's behalf; and,

(d) Maintain a record of each service that includes:

(i) The date of service;

(ii) An accurate description of each expense;

(iii) A receipt for any item purchased;

(iv) The signature (or initials) of the consumer (or authorized representative) to verify that the consumer (or authorized representative) was involved in the selection of any item purchased on the consumer's behalf; and,

(v) The signature (or initials) of the consumer (or authorized representative) to verify that the service was provided.

(D) Rates:

(1) The sum of the community transition service expenses authorized in a consumer's care plan constitutes one job of community transition service.

(2) The per-job rate for a service is negotiable, but is finalized by the PAA.

(3) The maximum rate allowable for the service is established in the appendix to rule 5101:3-1-06.5 for the assisted living program and in the appendix to rule 5101:3-1-06.1 of the Administrative Code for the PASSPORT program.

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