173-39-03.3 **ODA** provider certification: applying to be certified to provide additional services.

Introduction: After ODA initially certifies a provider in a region, the provider may apply to become certified to provide an additional service in that region, unless paragraph (E) of this rule applies.

- (A) Application: The provider shall submit a complete application to become certified to provide an additional service in a region in which it is already certified. Only complete applications shall be processed. If the provider does not complete the application within ninety days of the date the application is requested, the application shall expire.
- (B) Pre-certification review: ODA's designee shall <u>either</u> visit the provider's business site to conduct an on-site pre-certification review <u>or conduct a desk review</u> to determine if the provider meets the requirements of this chapter to be certified to provide the additional service. For agency providers, this includes compliance with paragraph (C) (1)(a) of rule 173-39-02 of the Administrative Code. <u>ODA's designee shall complete</u> the review and notify ODA of its recommendation within ninety days after receiving a complete application, unless ODA approves an extended deadline.
  - (1) ODA's designee shall complete the on-site review and notify ODA of its recommendation within ninety days after receiving a complete application, unless the situation in paragraph (B)(2) or (B)(3) of this rule applies.
  - (2) ODA's designee may conduct a desk review in lieu of an on-site review if the provider's business site is located outside of Ohio. ODA's designee shall complete this review and notify ODA of its recommendation within ninety days after receiving a complete application.
  - (3) ODA's designee may conduct a desk review in lieu of an on-site review if the provider does not have a business site in the region in which the provider is seeking to be certified. ODA's designee shall complete this review and notify ODA of its recommendation within ninety days after receiving a complete application.
- (C) Approved application: ODA and its designee shall follow the process under paragraph (E) of rule 173-39-03 of the Administrative Code for an approved application for certification to provide an additional service in a region for which it is already certified.
- (D) Denied application: ODA and its designee shall follow the process under paragraph (F) (G) of rule 173-39-03 of the Administrative Code for a denied application to become certified to provide an additional service in a region for which it is already certified.

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(E) ADS providers: The following begins on the effective date of this rule or the date ODA receives CMS approval, whichever occurs later:

- (1) ODA may deem any ODA-certified ADS provider to also be an ODA-certified provider of any one or more of the following services:
  - (a) Homemaker, as defined in rule 173-39-02.8 of the Administrative Code.
  - (b) Personal care, as defined in rule 173-39-02.11 of the Administrative Code.
  - (c) <u>Home-delivered meals</u>, as defined in rule 173-39-02.14 of the Administrative Code.
  - (d) Community integration, as defined in rule 173-39-02.15 of the Administrative Code.
- (2) ODA's designee shall not conduct the review in paragraph (B) of this rule for an ODA-certified ADS provider deemed certified to provide the services under paragraph (E)(1) of this rule.
- (3) If ODA deems an ODA-certified ADS provider to be a provider of the services under paragraph (E)(1) of this rule, the following apply:
  - (a) The provider's certification to provides one or more services listed under paragraph (E)(1) of this rule ends when the effective period for this rule ends.
  - (b) If the provider wishes to continue providing one or more services listed under paragraph (E)(1) of this rule after the effective period for this rule ends, ODA's designee shall conduct the review in accordance with paragraph (B) of this rule.

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Effective:	6/11/2020

## CERTIFIED ELECTRONICALLY

Certification

06/11/2020

Date

Promulgated Under: 119.03

 Statutory Authority:
 121.07, 173.01, 173.02, 173.391, 173.52, 173.522

 Rule Amplifies:
 173.39, 173.391, 173.52, 173.522; 42 CFR 441.352

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