

173-39-03.4

**ODA provider certification: applying to be certified in additional regions or to certify additional business sites.**

Introduction: After ODA initially certifies a provider in a region, the provider may apply to become certified to provide the service for which it is already certified in an additional region or additional business site within the same region.

An assisted-living provider certified by ODA for one RCF shall obtain a new certification for each additional RCF pursuant to rule 173-39-03 of the Administrative Code. This rule would not apply.

(A) Application: The provider shall submit a complete application to become certified to provide the service for which it is already certified in an additional region or additional business site within the same region. Only complete applications shall be processed. If the provider does not complete the application within ninety days of the date the application is requested, the application shall expire.

(B) Pre-certification review: ODA's designee shall visit the provider's business site to conduct an on-site pre-certification review to determine if the provider meets the requirements of this chapter to provide the service for which it is already certified in the additional region or additional business site within the same region. For agency providers seeking certification in an additional region, this includes compliance with paragraph (C)(1)(a) of rule 173-39-02 of the Administrative Code.

(1) ODA's designee shall complete the on-site review and notify ODA of its recommendation within ninety days after receiving a complete application, unless the situation in paragraph (B)(2) or (B)(3) of this rule applies.

(2) ODA's designee may conduct a desk review in lieu of an on-site review if the provider's business site is located outside of Ohio. ODA's designee shall complete this review and notify ODA of its recommendation within ninety days after receiving a complete application.

(3) ODA's designee may conduct a desk review in lieu of an on-site review if the provider's operations in the region in which the provider is seeking to be certified would not have a business site in that region. ODA's designee shall complete this review and notify ODA of its recommendation within ninety days after receiving a complete application.

(C) Approved application: ODA and its designee shall follow the process under paragraph (E) of rule 173-39-03 of the Administrative Code for an approved application for certification to provide the service for which it is already certified in an additional region or additional business site within the same region.

(D) Denied application: ODA and its designee shall follow the process under paragraph (F) of rule 173-39-03 of the Administrative Code for a denied application to become certified to provide the service for which it is already certified in an additional region or additional business site within the same region.

Replaces: 173-39-03  
Effective: 7/1/2019  
Five Year Review (FYR) Dates: 07/01/2024

CERTIFIED ELECTRONICALLY

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Certification

06/18/2019

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Date

Promulgated Under: 119.03  
Statutory Authority: 173.01, 173.02, 173.391, 173.52, 173.522  
Rule Amplifies: 173.522; 42 C.F.R. 441.352, 173.39, 173.391, 173.52  
Prior Effective Dates: 03/31/2006, 08/30/2010, 03/17/2011