

173-4-11

**Older Americans Act nutrition program: grocery ordering and delivery.**

- (A) "Grocery ordering and delivery" means a service for a consumer who needs assistance shopping for groceries that allows consumers to order groceries, then delivers the ordered groceries to the consumer's home or vehicle (e.g., at a drive-thru pick-up window).
- (B) In every AAA-provider agreement for grocery ordering and delivery paid, in whole or in part, with Older Americans Act funds, the AAA shall include the following requirements:
- (1) General requirements: In the AAA-provider agreement, the AAA shall include the requirements in rule 173-3-06 of the Administrative Code for every AAA-provider agreement paid, in whole or in part, with Older Americans Act funds.
  - (2) Procedures: The provider to develop and implement procedures for the safe delivery of groceries.
  - (3) Payment:
    - (a) No Older Americans Act funds, other than funds from Title III-B of the Older Americans Act, shall pay for grocery ordering and delivery.
    - (b) No Older Americans Act funds shall pay for groceries. Providers may accept other funds for groceries (e.g., private pay, SNAP).
  - (4) Service verification:
    - (a) For each episode of service, the provider to retain a record of the consumer's name; service date; and provider's signature; and consumer's signature. As an attestation that the consumer received the service, the provider may also collect a unique identifier of the consumer, including the consumer's handwritten or electronic signature, handwritten or electronic initials, fingerprint, stamp, mark, password, barcode, or swipe card.
    - (b) In the AAA-provider agreement, the AAA shall not prohibit the provider from using a technology-based system to collect and retain the items in paragraph (B)(4)(a) of this rule.
- (C) Units: One unit of grocery ordering and delivery equals one episode of grocery ordering and delivery.

Effective: 6/11/2020

CERTIFIED ELECTRONICALLY

---

Certification

06/11/2020

---

Date

Promulgated Under: 119.03  
Statutory Authority: 121.07, 173.01, 173.02, 173.392; 42 U.S.C. 3025; 45 C.F.R. 1321.11  
Rule Amplifies: 173.39, 173.392; 42 U.S.C. 3025, 3030e, 3030f, 3030g-21; 45 C.F.R. 1321.11, 1321.65  
Prior Effective Dates: 03/05/2009, 09/01/2016