

173-50-04

Voluntary disenrollment.

(A) A participant of the PACE program may voluntarily disenroll from the PACE program at any time, without cause.

(B) Process for voluntary disenrollment:

(1) A participant who wishes to voluntarily disenroll from the PACE program shall initiate the voluntary disenrollment process by informing the PACE organization orally or in writing.

(2) Once the PACE organization is informed of the request of the participant to voluntarily disenroll from the PACE program, it shall provide the participant with a disenrollment form.

(3) Once a participant who wishes to voluntarily disenroll from the PACE program receives a disenrollment form from the PACE organization, the participant shall sign the form and return it to the PACE program in order to proceed with the voluntary disenrollment process.

(4) After the PACE organization receives a signed disenrollment form from the participant, it shall submit the form to ODA on behalf of the participant within one working day after receiving the signed form from the participant.

(5) Once ODA receives a signed disenrollment form from the PACE organization, it shall chose a date of disenrollment that occurs no earlier than the date on which the signed disenrollement form was received by the PACE organization and no later than the first day of the month after the month during which the PACE organization submitted the disenrollment form to ODA.

(6) After ODA has chosen a date of disenrollment, it shall notify the participant in writing of that date.

(C) These are the responsibilities of the PACE organization after a participant initiates a voluntary disenrollment:

(1) It shall complete the mandates regarding the disenrollment form in paragraphs (B)(2) and (B)(4) of this rule;

(2) It shall continue to furnish all needed services to the participant until the date of disenrollment that is established by ODA has been reached;

(3) It shall create a discharge plan to help the participant obtain necessary transitional care through referrals to other medicaid or medicare service providers, preferably within the service area; and,

(4) It shall provide the medical records of the participant in a timely manner to any

provider to whom a referral was made as part of the discharge plan.

(D) These are the responsibilities of the participant after the participant initiates a voluntary disenrollment:

(1) The participant shall complete the mandate regarding the disenrollment form in paragraph (B)(3) of this rule;

(2) The participant shall continue to consume all needed PACE organization services until the date of disenrollment that is established by ODA has been reached; and,

(3) The participant shall remain liable for any premium or patient liability costs incurred for services rendered by the PACE organization for all dates prior to the date of disenrollment that is established by ODA has been reached.

Effective:

R.C. 119.032 review dates:

Certification

Date

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