3301-103-05 **Program participation.**

- (A) The parent of a child participating in the autism scholarship program shall assure that the office for exceptional children, Ohio department of education, education has at all times current contact information for the parent and child and providers who are implementing the child's individualized education program and current information about the status of the child's participation in the autism scholarship program.
 - (1) This information shall include the names and current addresses and telephone numbers for the child and parent and for the providers who are providing a special education program for the child.
 - (2) This information shall include written notification by United States mail, in accordance with this rule and guidelines established by the Ohio department of education, of the beginning service date, the child's move to another provider or to another school district of residence, the addition of providers, and the child's withdrawal from the autism scholarship program. The parent shall also notify the school district of residence of the beginning service date be provided to the current provider and the Ohio department of education through the system determined by the Ohio department of education.
- (B) Parents shall promptly notify the current provider and the Ohio department of education through the system determined by the Ohio department of education in the following circumstances: If a parent of a child participating in the autism scholarship program decides to move the child from one provider to another provider during the current school year, the parent shall notify the current provider and the office for exceptional children, Ohio department of education, in writing by United States mail in accordance with guidelines established by the Ohio department of education. The notice shall include the name, address, and telephone number of both the current and the new providers.
 - (1) When moving a participating child from one provider to another during the current school year;
 - (2) When adding a new provider to provide additional services during the current school year;
 - (3) When transferring to a new school district of residence;
 - (4) When withdrawing a participating child from the autism scholarship program;
 - (5) When a participating child becomes no longer eligible to participate in the autism scholarship program.

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(C) If a parent of withdraws a participating child from the autism scholarship program prior to the end of the current school year, the child's scholarship terminates as of the date the parent notifies the department. The department shall notify the school district of the parent's election to terminate the scholarship a child participating in the autism scholarship program decides to add providers during the current school year, the parent shall notify the office for exceptional children, Ohio department of education, in writing by United States mail in accordance with guidelines established by the Ohio department of education. The notice shall include the name, address, and telephone number of the child and parents and the name, address, and telephone number of each additional provider.

- (D) If a child is transferring to a new school district of residence, the parent of the child shall inform the current school district and the office for exceptional children, Ohio department of education, in writing by United States mail. The notice shall include the name, address, and telephone number of the child and parents and the name, address, and telephone number of both the current and the new school district of residence.
- (E) If a parent of a child participating in the autism scholarship program decides to withdraw the child from the program, the parent shall provide notice of the withdrawal to the school district of residence, the providers, and the office for exceptional children, Ohio department of education, in accordance with guidelines established by the Ohio department of education. The notice shall include the name, address, and telephone number of the child and parents.
- (F) If a parent or provider informs the school district of residence and the office for exceptional children, Ohio department of education, in writing, that the parent is withdrawing the child from the autism scholarship program prior to the end of the current school year the child's scholarship is immediately null and void when the child is withdrawn. If a scholarship becomes null and void, the parent and the school district of residence will be notified, in writing, by the Ohio department of education. The department's notice shall include information indicating whether the child is eligible to be reinstated into the program.
- (G) If a parent withdraws the child from the program or the child becomes ineligible to participate in the program, the parent shall immediately notify the school district of residence, in writing, that the child will be returning to the district of residence. This notice shall include the date the child will be returning to the district.

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