

3333-1-65.13

Underperforming students.

(A) This rule applies only to students who participate in the college credit plus program under the option prescribed in division (B) of section 3365.06 of the Revised Code.

(B) As used in this rule:

(1) “Underperforming student” means a student who meets at least one of the following conditions:

(a) Has a cumulative grade point average of lower than 2.0 in the college courses taken through the college credit plus program;

(b) Withdraws from, or receives no credit for, two or more courses in the same term.

(2) “Ineligible student” means a student who meets the definition of an underperforming student for two consecutive terms of enrollment.

(C) CCP probation

(1) Each secondary school shall be responsible for placing an underperforming student on CCP probation within the college credit plus program. The school shall promptly notify the student, the student’s parent, and each institution of higher education in which the student is enrolled of the student’s status. The school shall advise the student and the student’s parent on requirements for continuing in the program.

(2) While a student is on CCP probation, the following shall apply:

(a) The student shall enroll in no more than one college course in any term.

(b) The student shall not enroll in a college course in the same subject as a college course in which the student earned a grade of “D” or “F” or for which the student received no credit.

(3) If a student had registered for more than one college course for the next term prior to being placed on CCP probation, the student shall request each applicable institution of higher education to dis-enroll the student from courses as necessary to comply with division (C)(2) of this rule. If the student elects to remain enrolled in one course for the next term, the student shall notify the applicable institution of the course in which the student would like to remain enrolled. The institution shall confirm the course enrollment and all course dis-enrollments in the pre-term notice of admission issued pursuant to rule 3333-1-65.3 of the Administrative Code. In the event the student fails to dis-

enroll from courses as required by this division, the secondary school shall promptly notify the student and the student's parent that the student shall be responsible for paying all tuition, fees, and textbook costs for courses from which the student was required to dis-enroll and that the student shall be declared an ineligible student and dismissed from the program for the next term under division (D) of this rule.

- (4) If a student takes a college course after being placed on CCP probation and the course grade raises the student's cumulative grade point average in the student's college courses to a 2.0 or higher, the student shall be removed from CCP probation and may participate in the college credit plus program without restrictions, unless the student again becomes subject to this rule. If the student takes a college course while on CCP probation and the course grade does not raise the student's cumulative grade point average in the student's college courses to a 2.0 or higher, the secondary school shall be responsible for dismissing the student from the program in accordance with division (D) of this rule.

(D) CCP dismissal

- (1) Each secondary school shall be responsible for dismissing an ineligible student from the college credit plus program. The school shall promptly notify the student, the student's parent, and each institution of higher education in which the student is enrolled of the student's dismissal.
- (2) A student who has been dismissed from the college credit plus program shall not take any college courses through the program. If the student had registered for any college courses for the next term prior to being dismissed from the program, the student shall request each applicable institution of higher education to dis-enroll the student from those courses. The institution shall confirm all course dis-enrollments in the pre-term notice of admission issued pursuant to rule 3333-1-65.3 of the Administrative Code. In the event the student fails to dis-enroll from courses as required by this division, the secondary school shall promptly notify the student and the student's parent that the student shall be responsible for paying all tuition, fees, and textbook costs for courses from which the student was required to dis-enroll and that the student's dismissal from the program shall continue for an additional term.
- (3) Each secondary school, prior to the start of the summer term in 2018, shall develop a policy that defines the academic progress that a student must achieve to be reinstated to the college credit plus program on CCP probation or without restrictions. The policy shall state that failure to make academic progress as defined in the policy will result in an extension of CCP dismissal. The policy

also shall include the procedures for a student to request an appeal of the student's status under division (E) of this rule.

- (4) After one term of CCP dismissal, a student may request the secondary school to allow the student to participate in the college credit plus program. The school shall review the student's full high school and college academic record to determine the student's academic progress. The school shall continue the student's dismissal, place the student on CCP probation, or allow the student to participate in the program without restrictions in accordance with the school's policy developed under division (D)(3) of this rule. For purposes of this division, summer shall count as a term of dismissal from the program only if the student is enrolled in one or more high school courses during the summer.

(E) Appeals

- (1) A student who is dismissed from the college credit plus program, or is prohibited from taking a course in a subject under division (C)(2)(b) of this rule, may appeal the decision to the governing entity of the school, except for a student who is enrolled in a school district, who may appeal the decision to the district superintendent. The governing entity or superintendent shall consider any extenuating circumstances separate from academic performance that may have affected the student's CCP status and may do any of the following:
- (a) Allow the student to participate in the program without restrictions;
 - (b) Allow the student to take a course otherwise prohibited by division (C)(2)(b) of this rule;
 - (c) Allow the student to participate in the program on CCP probation;
 - (d) Maintain the student's dismissal from the program.
- (2) The student shall request an appeal within five business days after being notified of the CCP dismissal or the CCP probation that prohibits the student from taking a course in a subject under division (C)(2)(b) of this rule. The secondary school shall promptly notify any institution of higher education in which the student is enrolled that the student has requested an appeal. The governing entity of the school or the district superintendent, as applicable, shall issue a decision on the student's appeal within ten business days after the date the appeal is made. The decision shall be final. The secondary school shall promptly notify any institution of higher education in which the student is enrolled of the decision.
- (a) If the decision is to continue the student's dismissal and the student is enrolled in an institution of higher education, the institution shall permit

the student to withdraw from all courses in which the student is enrolled without penalty and the student's secondary school shall not be required to pay for those courses.

(b) If the governing entity or district superintendent fails to issue a decision on the appeal within ten business days after the date the appeal is made and the student is enrolled in an institution of higher education, the institution shall permit the student to withdraw from all courses for which the student is not eligible under this rule without penalty and, if the decision on the appeal is made after the institution's prescribed no-fault withdrawal date, the student's secondary school shall pay for those courses.

(F) Each secondary school shall include information about CCP probation and dismissal, including procedures for appeals, in the informational session and counseling services provided under section 3365.04 of the Revised Code.

(G) Each institution of higher education shall designate a staff member to monitor student performance and discuss available resources for assisting students at risk of CCP probation or dismissal.

(H) A home school student participating in the college credit plus program shall be subject to this rule in the same manner as any other participating student, except that the parent of the home school student shall notify each institution of higher education in which the student is enrolled when the student is on CCP probation or CCP dismissal under the program. When the parent submits any subsequent application for funding under the program, the parent shall include documentation specified by the department of education showing the steps the parent took to ensure the parent and the student complied with the requirements of divisions (C)(4), (D)(3), and (D)(4) of this rule for reinstatement from probation or dismissal and indicating the reasons for granting any appeal under division (E) of this rule. If the parent does not provide the appropriate documentation, the application shall not be processed. In the event a home school student or the student's parent fails to comply with this rule, the department of education shall have the authority to declare the student an ineligible student for purposes of the program or to require the student to pay all tuition, fees, and textbook costs for courses taken through the program during the period of noncompliance.

(I) Nothing in this rule shall alter, supersede, or otherwise be construed to affect any institution of higher education's policies or procedures on academic probation or dismissal. Each student participating in the college credit plus program shall be subject to the academic probation and dismissal policies and procedures of each institution of higher education in which the student is enrolled.

(J) This rule shall first be applied for the summer term of the 2018-2019 academic year.

Effective:

Five Year Review (FYR) Dates:

Certification

Date

Promulgated Under:	119.03
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