

3333-1-65.3

Program requirements for institutions of higher education.

(A) The following institutions of higher education are authorized to participate in the college credit plus program:

(1) State institutions of higher education, as defined by section 3345.011 of the Revised Code.

(2) Institutions of higher education that have been authorized by the chancellor of the Ohio board of regents pursuant to Chapter 1713. of the Revised Code, provided the participation in the program aligns with such authorization. An institution of higher education is immediately unauthorized to participate in the college credit plus program upon a revocation of a certification of authorization under section 1713.04 of the Revised Code.

(3) An institution of higher education not otherwise required to seek authorization under Chapter 1713. of the Revised Code, or participating in a reciprocity agreement, does not qualify as an eligible entity to participate in the college credit plus program unless approved by the chancellor pursuant to Chapter 1713. of the Revised Code.

(B) Chapter 3365. of the Revised Code, and all regulations adopted pursuant to that chapter, shall apply to all participating institutions of higher education, public or nonpublic, in-state or out-of-state.

(1) Failure to comply with the requirements of the college credit plus program, including, but not limited to, reporting data, may result in the chancellor and the superintendent withholding payment to, demanding repayment from, sending a distribution amount that is in favor of the other participating party, suspending the ability to negotiate future alternative funding structure, or suspending the institution of higher education's eligibility to continue participating in the program.

(2) The chancellor shall make available a current list of institutions that are suspended from participation due to noncompliance.

(C) The state share of instruction formula or the Ohio department of education's foundation formula are calculated independently from the college credit plus program and participation of an institution or secondary school is unrelated to such calculations.

(D) Admissions and enrollment standards

- (1) A participating institution of higher education shall apply its established admission criteria for participation in the college credit plus program, which shall not do any of the following:
 - (a) Be set at a higher standard than the admission criteria established for other students attending the institution;
 - (b) Require different standards among students participating in college credit plus based on secondary grade-level or student age.
- (2) In conjunction with the institution's admission criteria and prior to making a final admission decision, a participating institution of higher education shall evaluate each student who is applying to the institution under college credit plus, against one of the standards identified in the "Uniform Statewide Standards for Remediation-Free Status," dated December 2012. The "Uniform Statewide Standards for Remediation-Free Status" are available on the Ohio board of regents' website ohiohighered.org.
 - (a) Institutions shall use evaluation results as part of their assessment of students' readiness to participate in postsecondary coursework. Institutions shall also review as part of their admissions process students' high school GPA, end-of-course examination scores, a writing assessment, a review of previous college work, secondary teacher recommendations and other data as applicable.
 - (b) Classroom placement decisions shall be governed by the institution's policies and applicable state law, regulations and in accordance with section 3365.02 of the Revised Code.
- (3) Students admitted by the institution to participate in the college credit plus program are not required to have priority over other students regarding enrollment into courses. However, once a college credit plus student is enrolled into a course, that student shall not be displaced from the course unless the student voluntarily drops the course or fails to meet student conduct rules established by the institution.

(E) Program requirements:

- (1) Each institution of higher education admitting and enrolling a student under the college credit plus program shall issue the following:

- (a) A pre-term notice of admission to the institution ~~and to, including the specific courses~~ course registrations and credit hours, to be sent not later than fourteen calendar days prior to the first day of classes for the term of enrollment if the student's enrollment is within fourteen calendar days prior to the first day of classes of the term, then a pre-term notice of admission shall be sent upon enrollment to all of the following:
 - (i) The participant;
 - (ii) The participant's parent;
 - (iii) The secondary school of the participant;
 - (iv) The superintendent of public instruction.
 - (b) A confirmation of course enrollment notice, listing the courses and hours of enrollment, and the option elected by the participant under division (A) or (B) of section 3365.06 of the Revised Code for each course not later than twenty-one calendar days after the first day of classes for a term of enrollment to all of the following:
 - (i) The participant;
 - (ii) The secondary school of the participant;
 - (iii) The superintendent of public instruction.
 - (c) Information on how a student may participate in the postsecondary institution's course evaluation process upon completion of the college credit plus course.
- (2) Each participating institution of higher education shall provide the following academic support services for the college credit plus program:
- (a) Assign an academic advisor who is employed by the institution to each student enrolled in that institution under the college credit plus program and ensure the following occur:
 - (i) Prior to the first day of the term of enrollment at the institution, provide to each participating student the name and contact

information of the academic advisor assigned to the student, along with the advisor's office hours and meeting scheduling process.

- (ii) Have a mandatory meeting between the assigned academic advisor and each student enrolled under the college credit plus program, which shall occur prior to the date on which a withdrawal from a course would negatively affect a participant's grade point average. The mandatory meeting, shall include, but not be limited to, information regarding the following:
 - (a) Academic resources available to assist students;
 - (b) Availability of the college advisor to assist students after the meeting;
 - (c) Process for engaging faculty and other campus resources for academic assistance;
 - (d) Postsecondary institution's student handbook and codes of conduct;
 - (e) Academic impact of dropping a course after the prescribed no-fault withdrawal date.
- (b) Prior to the first day of the term of enrollment at the institution, each institution of higher education enrolling a student under the college credit plus program shall provide to each school counselor or other identified school staff designated to provide counseling services to students of the secondary school the following information:
 - (i) A roster of participants from that school who are enrolled in the institution and a list of course enrollment for each participant;
 - (ii) The date signifying when withdrawal from a course would negatively affect a participant's grade.

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CERTIFIED ELECTRONICALLY

Certification

02/11/2016

Date

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