

3796:3-2-04

**Processor inventory control and storage.**

(A) A processor shall track and submit into the inventory tracking system any information the department determines necessary for maintaining and tracking medical marijuana extract and medical marijuana products.

(1) Upon completion of each iteration of an approved extraction process, the processor shall securely attach a label to the container of medical marijuana extract that includes, at a minimum, the following information:

(a) The processor's name and license number;

(b) The batch numbers of any batches of plant material used in the extraction;

(c) The registered strain names of any plant material used during the extraction;

(d) The batch number assigned to the batch of medical marijuana extract;

(e) The date of extraction; and

(f) The net weight and volume of medical marijuana extract.

(2) Upon completion of each iteration of an approved manufacturing process, the processor shall securely attach a label to the container of medical marijuana products that includes, at a minimum, the following information:

(a) The processor's name and license number;

(b) The registered product name;

(c) The batch numbers of any batches of medical marijuana extract used in the manufacturing process;

(d) The date of manufacture; and

(e) The net weight and unit count of medical marijuana products prepared or packaged for sale to a licensed dispensary.

(B) Prior to commencing business, each processor shall establish ongoing inventory controls and procedures for the conduct of inventory reviews and comprehensive inventories of medical marijuana, medical marijuana extract, and medical marijuana products for traceability in the department's inventory tracking system, which shall enable the processor to detect any diversion, theft, or loss in a timely manner.

(C) Upon commencing business, each processor shall prepare a weekly inventory of medical marijuana at the facility, which shall include, at a minimum:

- (1) The date of the inventory;
  - (2) The amount of medical marijuana on hand, which shall include:
    - (a) The net weight of plant material;
    - (b) The net weight and volume of medical marijuana extract;
    - (c) The net weight and unit count of medical marijuana products prepared or packaged for sale to a dispensary;
    - (d) The results from a testing laboratory indicating the amounts of delta-9-tetrahydrocannabinol and cannabidiol, if available; and
    - (e) The registered strain or product names and batch or lot numbers of plant material, medical marijuana extract, and medical marijuana products.
  - (3) The amount of medical marijuana and medical marijuana products sold since previous weekly inventory, which shall include:
    - (a) The date of sale;
    - (b) The name of the dispensary to which the medical marijuana and medical marijuana products were sold;
    - (c) The lot number, strain or product name, and quantity sold.
  - (4) The date, quantity, and method of disposal of any plant material, medical marijuana extract, and medical marijuana products, if applicable;
  - (5) A summary of the inventory findings; and
  - (6) The name, signature and title of the type 1 or type 2 employees who conducted the inventory and oversaw the inventory.
- (D) On an annual basis and as a condition for renewal of a processor license, a processor shall conduct a physical, manual inventory of plant material, medical marijuana extract, and medical marijuana products on hand at the processor and compare the findings to an annual inventory report generated using the inventory tracking system. If any discrepancies are discovered outside of loss standard to the industry due to moisture loss and handling, the processor shall report such findings to the department in accordance with rule 3796:5-4-01 of the Administrative Code.
- (E) All inventories, procedures, and other documents required by this chapter shall be maintained on the premises and made available to the department at all times

(F) A processor is authorized to store plant material, medical marijuana extract, and medical marijuana product inventory on the premises in a designated, enclosed, locked area identified in the processor's plans and specifications submitted to the department and accessible only by authorized individuals. Notwithstanding the requirements of this chapter nothing shall prohibit members of the department, the department's designee, law enforcement, or other federal, state, or local government officials from entering any area of a processor facility if necessary to perform their governmental duties.

Effective:

Five Year Review (FYR) Dates:

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Certification

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Date

Promulgated Under:	119.03
Statutory Authority:	R.C. 3796.03
Rule Amplifies:	R.C. 3796.03