

4112-5-04

**Record keeping.**

The making and maintenance of records of the race, color, religion, sex, military status, ~~or~~ national origin, disability, age, ancestry, familial status (housing only) or marital status (credit only) of applicants for employment, union membership, housing or loans relating to housing shall not violate sections 4112.02(E), ~~and~~ 4112.02(H)(7) or 4112.021(B)(1) of the Revised Code where ~~such~~ the applicant is informed in writing that disclosure of the information is voluntary and the records are made or maintained in conformance with instructions from, or the requirements of, an agency or court of the local, state, or federal government in connection with the administration of a program which serves to promote the elimination of discrimination. ~~Such~~ The records shall be gathered and maintained in such a fashion as to preclude their inadvertent or deliberate use for discriminatory purposes and to avoid possible misinterpretation by applicants of the purpose for which ~~such~~ the data will be used.

Effective:

Five Year Review (FYR) Dates: 9/21/2018

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Certification

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Date

Promulgated Under: 119.03  
Statutory Authority: 4112.04  
Rule Amplifies: 4112.04, 4112.05  
Prior Effective Dates: 11/15/1977, 03/25/2013