

4167-6-10

**Reporting of fatality or multiple hospitalization accidents.**

- (A) Within eight hours after the death of any employee from a work-related incident or the in-patient hospitalization of three or more employees as a result of a work-related incident, the employer of any employees so affected shall orally report the fatality/multiple hospitalization by telephone, or in person, to the superintendent. The telephone number to use for reporting a fatality or a multiple hospitalization is the same telephone number as for reporting refusal to work issues, as found in the appendix to rule 4167-4-01 of the Administrative Code.
- (B) This requirement applies to each such fatality or hospitalization of three or more employees which occurs within thirty days of an incident.
- (C) If the employer does not learn of a reportable incident at the time it occurs and the incident would otherwise be reportable under paragraphs (A) and (B) of this rule, the employer shall make an initial report within eight hours of the time the incident is reported to any employer or agent of the employer.
- (D) Each initial report required by this section shall relate the following information: establishment name, location of the incident, time of the incident, number of fatalities or hospitalized employees, contact person, phone number, and a brief description of the incident.
- (E) The superintendent shall develop and implement policies and procedures to obtain detailed information of incidents within ten days of the incident or when reported to the employer or agent of the employer. Such information includes, but is not limited to, the following:
- (1) Causes or factors;
  - (2) test results;
  - (3) measurements;
  - (4) witness statements;
  - (5) follow-up actions; and
  - (6) evaluations of work processes.

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CERTIFIED ELECTRONICALLY

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Certification

10/24/2008

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Date

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