

4501:1-1-21 **Acceptable identification to be submitted along with an application for a temporary instruction permit identification card, driver's license, commercial driver's license, motorcycle operator's license, or identification card.**

(A) This rule governs acceptable identification to be submitted along with an application for a temporary instruction permit identification card (TIPIC), driver's license, commercial driver's license, motorcycle operator's license, or identification card until the registrar of motor vehicles implements the provisions of rules 4501:1-1-41, 4501:1-1-42, 4501:1-1-43, and 4501:1-1-44 of the Administrative Code on or after January 1, 2013.

(B) The person who signs an application for a TIPIC, driver's license, commercial driver's license, motorcycle operator's license, or identification card shall present along with the application identification documents sufficient to establish the person's:

(1) Full legal name;

(2) Date of birth;

(3) United States citizenship or legal presence in the United States;

(4) Residential street address in the state of Ohio;

(5) Social security number, all in accordance with this rule.

(C) Except as otherwise provided in this rule, the applicant shall present sufficient identification documents to prove the five elements listed in paragraph (B) of this rule. All documents shall be an original or a copy bearing an original certification by the issuing authority. Uncertified copies or copies of certified copies shall not be acceptable. Failure to provide sufficient acceptable identification documents shall result in the denial of the application.

(D) The primary document shall contain the full legal name and date of birth of the applicant and shall be verifiable. The applicant's social security number shall be on either a primary document or a secondary document. The following are acceptable primary documents:

(1) A driver's license from any state, territory, or possession of the United States, with photograph, current or expired not more than six months;

(2) A state-issued identification card from any state, territory, or possession of the United States, with photograph, current or expired not more than six months;

(3) A birth certificate, either an original or certified copy, with a seal, and issued by an appropriate governmental agency;

(4) Appropriate United States citizenship and immigration services (USCIS)

documents which are original and valid, or like documents issued by the successor agency to the USCIS;

(5) A certified copy of a court order containing the full name and date of birth of the applicant;

(6) A valid United States military service or dependent identification document, with photograph;

(7) A valid United States passport or United States passport card, with photograph, or a passport, with photograph, from another country accompanied by appropriate USCIS documents;

(8) A state-issued learner's permit from any state, territory, or possession of the United States, with photograph, current or expired not more than six months;

(9) A valid, Ohio concealed weapons permit, with photograph; or

(10) Any other genuine and reliable document approved by the registrar of motor vehicles.

(E) The following are acceptable secondary documents:

(1) An official social security card or number identification (numident) printout issued by the social security administration, but not a metal card;

(2) A bureau of Indian affairs card or Indian treaty card, but not a tribal identification card;

(3) A certified copy of a court order with or without date of birth;

(4) A credit card;

(5) An employer identification card, with photograph;

(6) A foreign birth certificate accompanied by a translation by an approved translator if the birth certificate is not in English;

(7) A current and valid health insurance card;

(8) An internal revenue service or state tax form issued by the appropriate governmental agency within the past three years, but no W-2 forms;

(9) A marriage certificate or marriage license;

(10) Medical records from a doctor or hospital;

(11) Military discharge separation papers;

(12) A gun permit, with photograph;

(13) A pilot's license;

(14) A certified copy of a school record or transcript;

(15) A student identification card, with photograph, issued by a recognized school or university;

(16) A motor vehicle certificate of title, but no vehicle registrations;

(17) A voter registration card;

(18) A public assistance benefit card issued by a governmental agency;

(19) Any other genuine and reliable document approved by the registrar of motor vehicles.

(F) The applicant's full legal name shall consist of the applicant's current first (given) name, middle name, and last name (surname) without the use of initials or nicknames. If the primary and secondary documents presented do not establish the applicant's full legal name, or the names on the documents are inconsistent, the applicant shall present additional documents to establish the full legal name to the satisfaction of the registrar or deputy registrar. The following documents shall be acceptable for this purpose:

(1) A marriage certificate or marriage license;

(2) A certified copy of a decree of divorce, dissolution, or annulment of marriage;

(3) A certified copy of a court ordered name change.

(G) To establish the applicant's date of birth, the applicant shall present either a primary or a secondary document containing the date of birth.

(H) The following documents shall be acceptable to establish the applicant's legal presence in the United States:

(1) A birth certificate, either an original or certified copy, with a seal and issued by an appropriate governmental agency of any state, territory, or possession of the United States, provided that a birth certificate issued by Puerto Rico must have been issued on or after July 1, 2010;

(2) A United States passport;

(3) A United States passport card;

(4) A naturalization document issued by the United States;

(5) Appropriate United States citizenship and immigration services (USCIS) documents which are original and valid, or like documents issued by the successor agency to the USCIS showing the dates of legal presence. The registrar may require that any documentation presented be verifiable through the verification lawful status (VLS) or systematic alien verification entitlement (SAVE) databases maintained by the federal government.

(I) If the primary and secondary documents presented do not establish the applicant's current Ohio residential street address, the applicant shall present additional documents containing the applicant's name and current address within Ohio to establish that address to the satisfaction of the registrar or deputy registrar. A post office box or other mail box address is not acceptable. The following documents shall be acceptable if the applicant's current Ohio residential street address is included in the document:

(1) Current and valid automobile liability policy or financial responsibility identification card, premises liability policy, or life insurance policy;

(2) Checking or savings account statement within the last sixty days;

(3) Child support check stub from Ohio department of job and family services with the name and address of the applicant;

(4) Copy of federal or Ohio income tax return filing not more than eighteen months old, with proof of filing;

(5) Court order of probation, order of parole, or order of mandatory release;

(6) School records (satisfactory proof of identity, Ohio residency, and relationship of the parent or guardian to the child applicant is required);

(7) In the case of a dependent child, the bureau of motor vehicles (BMV) may accept a certified statement of residency from the child's parent or guardian, on a form prescribed by the registrar and signed in the presence of a BMV official (satisfactory proof of identity, Ohio residency, and relationship of the parent or guardian to the child applicant is required);

(8) In the case of a married person, the BMV may accept a certified statement of residency from the applicant's spouse, signed in the presence of a BMV official (satisfactory proof of identity, Ohio residency, and marital relationship is required);

- (9) Installment loan contract from a bank or other financial institution;
- (10) Major credit card statement or major retail store credit card statement with Ohio street address issued within the last sixty days;
- (11) Mortgage account or proof of home ownership;
- (12) Ohio certificate of title;
- (13) Valid Ohio voter registration card;
- (14) Paycheck stub issued within the last six months;
- (15) Professional license issued by an Ohio governmental agency;
- (16) Property tax bill or receipt;
- (17) Ohio resident hunting or fishing license, current or previous year;
- (18) Sales tax or business license;
- (19) Selective service registration acknowledgment card;
- (20) Certification of residency from a nursing home or homeless shelter on a form prescribed by the registrar for that purpose;
- (21) Utility bill (from an electric, telephone, water, sewer, cable, satellite, heating oil, or propane provider) issued within the last sixty days;
- (22) Valid Ohio concealed weapons permit;
- (23) Public assistance check stub or food stamp card issued by a governmental agency;
- (24) Transportation security administration (TSA) letter;
- (25) Vehicle registration renewal notice mailed by the BMV; or
- (26) Any other genuine and reliable document approved by the registrar of motor vehicles.

(J) Notwithstanding any other provisions of this rule, a current, valid offender release identification card issued by the Ohio department of rehabilitation and correction containing the person's photograph, name, date of birth, and social security number shall constitute acceptable evidence of the person's identity for the issuance of a TIPIC, driver's license, commercial driver's license, motorcycle operator's license, or identification card. If any of the required information is missing from the

offender release identification card, the application shall be denied unless the missing information is provided by other acceptable documents enumerated in this rule.

- (K) Notwithstanding any other provisions of this rule, a current, valid identification card issued by the Ohio department of youth services (DYS) containing the person's photograph, name, date of birth, and social security number shall constitute acceptable evidence of the person's identity for the issuance of a TIPIC, driver's license, commercial driver's license, motorcycle operator's license, or identification card. If any of the required information is missing from the DHS identification card, the application shall be denied unless the missing information is provided by other acceptable documents enumerated in this rule.
- (L) Notwithstanding any other provisions of this rule, an Ohio TIPIC, driver's license, commercial driver's license, motorcycle operator's license, or identification card, which is current or has been expired for less than six months and for which the person's social security number has been verified in the records of the BMV shall constitute acceptable evidence of the person's identity for all transactions conducted by the registrar or any deputy registrar. If the social security number has not been verified in the records of the BMV, then the person shall be required to present a second acceptable document verifying the person's social security number.
- (M) An applicant who can demonstrate to the registrar's satisfaction that he or she has never been assigned a social security number may apply for a driver's license upon giving acceptable proof of that applicant's true identity, including the person's full legal name, date of birth, legal presence in the United States, and residential street address within the state of Ohio. A person who has been assigned a social security number but later attempts to revoke or cancel it, does not comply with this rule and the application shall be denied unless that person provides acceptable evidence of the social security number previously assigned.
- (N) If the person who signs the application does not provide identification as required by this rule, the application shall not be accepted by the registrar of motor vehicles or any deputy registrar. Additional documentation may be required if the above documentation provided is questionable.
- (O) The registrar or a deputy registrar may issue a duplicate TIPIC, duplicate driver's license, duplicate commercial driver's license, duplicate motorcycle operator's license, or duplicate identification card to an applicant if all of the following conditions are met: the applicant signs an affidavit stating that the original permit, license, or card was lost or stolen; the applicant presents at least one acceptable document from the primary or secondary document list; the data recorded in the BMV system confirms the applicant's full legal name, date of birth, legal presence in the United States, residential street address in the state of Ohio, and social security number; and the digitized photograph recorded in the BMV data system

shows conclusively that the applicant is the person to whom the original TIPIC, driver's license, commercial driver's license, motorcycle operator's license, or identification card was issued.

(P) The registrar of motor vehicles may issue a directive adding any document to, or removing any document from, the application of this rule for good cause pending the amendment of the rule.

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