

4501:1-1-44**Acceptable documents to prove Ohio residential street address.**

- (A) The registrar of motor vehicles shall designate a date on or after January 1, 2013 at which time this rule and rules 4501:1-1-41, 4501:1-1-42, and 4501:1-1-43 of the Administrative Code become effective to implement the Ohio safe identification (ID) system.
- (B) The applicant for any safe credential issued by the Ohio bureau of motor vehicles (BMV) pursuant to rule 4501:1-1-41 of the Administrative Code or any nonrenewable credential issued by the Bureau of Motor Vehicles (BMV) pursuant to rule 4501:1-1-43 of the Administrative Code shall present two acceptable documents to establish the person's current Ohio residential street address to the satisfaction of the registrar or deputy registrar. A post office box or other mail box address is not acceptable. Unless otherwise provided in rule 4501:1-1-42 of the Administrative Code, the applicant for a legacy credential is not required to comply with this rule.
- (C) The following documents shall be acceptable if the person's name and current Ohio residential street address are both included in the document:
- (1) For a safe credential to be issued pursuant to rule 4501:1-1-41 of the Administrative Code, any acceptable document presented to establish identity, social security number, or lawful status in the United States under that rule, provided that the person's name and current Ohio residential street address are both included in the document;
 - (2) For a nonrenewable credential to be issued pursuant to rule 4501:1-1-43 of the Administrative Code, any acceptable document presented to establish the person's full legal name, date of birth, social security number, or lawful status in the United States under that rule, provided that the applicant's name and current Ohio residential street address are both included in the document;
 - (3) Current and valid automobile liability policy or financial responsibility identification card, premises liability policy, or life insurance policy;
 - (4) Checking or savings account statement including copy of an on line statement or bank transaction receipt showing the bank's and person's names and addresses issued within sixty days of the application;
 - (5) Child support check stub from Ohio department of job and family services with the name and address of the applicant issued within sixty days of the application;
 - (6) Copy of federal or Ohio income tax return filing not more than eighteen months old, with proof of filing. An email confirmation is acceptable if obtained from a reliable on line source;
 - (7) Certified copy with seal affixed of a court order of probation, order of parole, or

order of mandatory release;

- (8) School record or certified transcript from the current school year issued by an Ohio educational institution;
- (9) Current installment loan contract or payment book from a bank or other financial institution showing the bank's or financial institution's and the person's names and addresses;
- (10) Major credit card statement or major retail store credit card statement issued within sixty days of the application;
- (11) Current mortgage account contract or statement or proof of home ownership;
- (12) Ohio certificate of title;
- (13) Valid Ohio voter acknowledgment post card issued by a county board of elections;
- (14) Paycheck stub including the employer's and employee's names and addresses issued within the last six months;
- (15) Professional license issued by an Ohio governmental agency;
- (16) Property tax bill or receipt issued within twelve months of the application;
- (17) Selective service registration acknowledgment card;
- (18) Current lease or memorandum of lease including the name and address of the landlord and provided that the lease can be verified, if necessary;
- (19) Utility bill from an electric, telephone, water, sewer, cable, satellite, heating oil, propane provider, or other public utility issued within sixty days of the application;
- (20) Valid Ohio concealed weapons permit;
- (21) Public assistance check stub or food stamp card issued by a governmental agency issued within six months of the application;
- (22) Transportation security administration (TSA) letter;
- (23) Vehicle registration renewal notice issued by the Ohio BMV;
- (24) Change of address card receipt issued by the Ohio BMV;
- (25) A valid legacy credential or safe credential issued by the Ohio BMV;

- (26) Current United States military service or dependent identification card with photograph and showing an Ohio street address;
 - (27) Pilot's license;
 - (28) Social security administration document issued within the last twelve months;
 - (29) Medicare or medicaid statement;
 - (30) United States postal service change of address confirmation issued within sixty days of the application;
 - (31) W-2 form including the employer's and employee's names and addresses issued within the last twelve months;
 - (32) Medical records issued by an Ohio health care provider.
- (D) The registrar of motor vehicles shall establish a written, defined exceptions process for applicants who cannot provide two acceptable documents to establish the applicant's current Ohio residential street address. The exceptions process shall include the following:
- (1) In the case of a dependent child, the BMV may accept a certified statement of residency from the child's parent or guardian, on a form prescribed by the registrar and signed in the presence of a BMV official. The parent or guardian shall present two acceptable documents in accordance with this rule to establish the parent's or guardian's current Ohio residential street address to the satisfaction of the registrar or deputy registrar;
 - (2) In the case of a married person, the BMV may accept a certified statement of residency from the applicant's spouse, on a form prescribed by the registrar and signed in the presence of a BMV official. The spouse shall present two acceptable documents in accordance with this rule to establish the spouse's current Ohio residential street address to the satisfaction of the registrar or deputy registrar;
 - (3) In the case of a resident of a nursing home or other long term care facility, the BMV may accept an affidavit from an authorized agent of the nursing home or other long term care facility, provided that the nursing home or other long term care facility is sufficiently identified and the information in the affidavit can be verified, if necessary;
 - (4) In the case of an Ohio resident who does not have a permanent home address, the BMV may accept an affidavit from an authorized agent of a homeless shelter or social services agency, provided that the homeless shelter or social services agency is sufficiently identified and the information in the affidavit

can be verified, if necessary.

Effective:

R.C. 119.032 review dates:

Certification

Date

Promulgated Under:

119.03

Statutory Authority:

R.C. 4501.02, R.C. 4507.01, R.C. 4507.09

Rule Amplifies:

R.C. 4506.07, R.C. 4507.06, R.C. 4507.09, R.C.
4507.50