

4501:1-3-32

**Place of business required for motor vehicle leasing dealerships.**

- (A) A motor vehicle leasing dealer who makes motor vehicles available for personal, family, or household use by another in the manner described in the definition of "motor vehicle leasing dealer" contained in section 4517.01 of the Revised Code shall have an easily recognizable established place of business with an office that is used exclusively for leasing motor vehicles. A place of business shall be considered as used exclusively for leasing motor vehicles for personal, family, or household use even though a business operated as a new motor vehicle dealership, a used motor vehicle dealership, or a motor vehicle renting dealership, as defined in section 4549.01 of the Revised Code, is located at the place of business.
- (B) The office shall contain no less than one hundred eighty square feet of usable, interior office area excluding restroom, storage, or utility space. ~~and~~ The office shall be kept neat and orderly at all times and shall not be used as a storage or other utility area. ~~At minimum, the~~ The office shall have, at minimum, a landline telephone number (not a cellular phone) in service at all times, that is listed in the local directory as, and answered in the name of, the motor vehicle ~~dealer~~ leasing dealership, a facsimile machine in service during normal business hours, a desk, filing cabinet, three chairs, and heat and electric lighting that is sufficient and reasonable for an office environment. ~~The office shall not be used as a storage or other utility area.~~ The requirements of this paragraph shall not be in addition to those required of a new or used motor vehicle dealership.
- (C) The office shall be clearly identified, easily accessible and open to any person desiring to lease a motor vehicle for personal, family, or household use. The business hours shall be a minimum of twenty hours per week, at least ten of which shall occur Monday through Friday from nine a.m. to five p.m. The name of the motor vehicle leasing dealership and the ~~office~~ business hours shall be legible and shall be posted in a conspicuous place where the general public has access, at or near the entrance to the building, and at or near the entrance to the office, if the two places are not the same.
- (D) The office shall be staffed during the posted hours by a sole proprietor, partner, president of a corporation, member of a limited liability company, trustee of a business trust, an equivalent natural person affiliated with some other kind of legally constituted business organization, or a licensed salesperson.

Effective:

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Certification

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Date

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