

4501:1-3-35

**Notice of meetings.**

- (A) Any person may obtain information regarding the time and location of all regularly scheduled meetings and information regarding the time, location, and purpose of any special meetings of the board, its subcommittees, and special committees. Requests for notice of meetings may be submitted to the secretary of the motor vehicle dealers board in written form, or may be made in person during regular business hours. Notice of all regularly scheduled board meetings will be placed on the dealer licensing section of the bureau of motor vehicle's website no less than fifteen days before a regularly scheduled meeting. The website is available at [http://bmv.ohio.gov/dealer\\_licensing/dealers.asp](http://bmv.ohio.gov/dealer_licensing/dealers.asp)<http://www.ohioautodealers.com>.
- (B) Written requests for notice of meetings may be general in nature or may be specific to meetings where a particular type of business will be considered. Such requests shall include the name of the person submitting the request, any organization with which the requester is affiliated, mailing address, telephone number, and whether notice is sought for all or specified types of meetings. Notice requests submitted pursuant to this paragraph shall include:
- (1) Fifteen self-addressed envelopes with appropriate postage affixed; or
  - (2) The requestor shall be charged a reasonable fee for the costs of copying and mailing.
- (C) The board shall provide twenty-four hour advance notice of special meetings of the board, subcommittees; and special committees to representatives of news organizations who have submitted written requests for such notice to the secretary of the motor vehicle dealers board. In the event that an emergency meeting is scheduled and twenty-four hour notice is not possible, the board shall notify those representatives of news organizations who have requested notice in accordance with this paragraph, as soon as is reasonably possible after such meeting is scheduled. The notice requested by representatives of news organizations pursuant to this rule may be general or specific in nature.

Effective: 06/13/2013

R.C. 119.032 review dates: 03/26/2013 and 10/26/2017

CERTIFIED ELECTRONICALLY

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Certification

06/03/2013

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Date

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