4501:2-10-04   **LEADS points of contact.**

(A) A LEADS terminal agency coordinator, hereafter referred to as TAC, shall be appointed by each terminal agency administrator. The TAC must be fully certified as a LEADS operator and have supervisory authority over the operation of LEADS approved equipment. The TAC is directly responsible to the agency administrator for the operation of LEADS. An agency administrator can also assign ~~up to three~~ certified assistant TACs to assist with the TAC responsibilities. A part-time employee with an agency can be assigned as the agency TAC, if they are capable of fulfilling the TAC responsibilities.

(B) A LEADS local agency security officer, hereafter referred to as LASO, shall be appointed by each terminal agency administrator. The LASO is directly responsible to the agency administrator for the security of LEADS.

(C) A LEADS non-terminal agency coordinator, hereafter referred to as NTAC, shall be appointed by each non-terminal agency administrator. The NTAC is directly responsible to the agency administrator for the local agency's compliance with LEADS policies.

(D) A N-DEx agency coordinator, hereafter referred to as NAC, shall be appointed by agency administrators at local agencies that utilize the "FBI" N-DEx system. The NAC administers N-DEx within the local agency and oversees the agency's compliance with N-DEx system policies.

Effective:

Five Year Review (FYR) Dates: 01/20/2017

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Certification

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Date

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