

4717-4-05

**Requirements for reciprocal funeral director's license.**

(A) The applicant ~~shall~~may personally appear before the board for an interview and based upon the results of this interview may be permitted to take such an examination as the board requires for a reciprocal license. Prior to the interview the applicant shall furnish the board:

- (1) A completed application for a reciprocal funeral director's license;
- (2) Two character references;
- (3) Evidence of compliance with requirements for licensure which are substantially equal to those found in Chapter 4717. of the Revised Code, including, but not limited to:
  - (a) Unless the applicant has been licensed for at least ten years in another state to conduct the business or profession of directing or supervising funerals, an official college transcript, showing that the applicant has earned a bachelor's degree from a college or university authorized to confer degrees by the Ohio board of regents or comparable agency of another state in which the college or university is located;
  - (b) Evidence of completion of a funeral director's apprenticeship or equivalent work experience;
  - (c) Verification of current licensure in another state.

(B) In addition to the requirements set forth in paragraph (A) of this rule, an applicant for registration must submit and bear the cost of a criminal records check in accordance with section 4776.01 of the Revised Code at the time of the requested application. The applicant shall establish that the individual has not been convicted of, pleaded guilty to, or had a judicial finding of eligibility for treatment in lieu of conviction for any offense set forth in section 4717.05 of the Revised Code, or that at least five years has elapsed since the applicant was released from incarceration, a community control sanction, a post-release control sanction, parole, or treatment in connection with such offense.

- (1) An applicant requesting a criminal records check shall provide the bureau of criminal identification and investigation with the applicant's name and address and with the name and address of the board.
- (2) The applicant shall ask the superintendent of the Ohio bureau of criminal identification and investigation in the request to obtain from the federal

bureau of investigation any information it has pertaining to the applicant.

- (3) The board will only accept the results of a criminal records check that is submitted to the board directly by the Ohio bureau of criminal identification and investigation.
- (C) The applicant for a reciprocal funeral director's license shall provide proof of earning a seventy-five per cent or higher on each section of a nationally-recognized comprehensive examination and sit for the Ohio laws and rules examination.
- (D) Upon earning a passing score of seventy-five per cent or higher on each section of a nationally-recognized comprehensive examination and the Ohio laws and rules examination, the applicant shall submit to the board an application for funeral director's license, along with the applicable fee.

Effective:

Five Year Review (FYR) Dates: 03/27/2017

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Certification

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Date

Promulgated Under: 119.03  
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