

4723-14-09

**Process to obtain initial approval as an OBN approval status approver.**

(A) To become an Ohio board of nursing (OBN) approver the following shall be submitted to the board:

(1) A completed application using the form specified by the board which includes:

- (a) Demographic data;
- (b) Philosophy of the proposed OBN approver unit;
- (c) Goals for the proposed OBN approver unit;
- (d) Information with respect to material resources and physical facilities of the proposed OBN approver;
- (e) Information regarding the budget planning and administration process of the proposed OBN approver;
- (f) A description of the record-keeping system to be used by the proposed OBN approver;
- (g) A description of the total proposed OBN approver unit evaluation process;
- (h) A description of the defined unit administratively responsible for coordinating all aspects of the proposed OBN approver unit;
- (i) A description of the approval process based on peer review directed by a registered nurse who:
  - (i) Holds a master's degree; and
    - (a) Has a background or education in adult education; or
    - (b) Has documented knowledge of the continuing education process.
  - ~~(ii) Has a background or education in adult education; and~~
  - ~~(iii) Has documented knowledge of the continuing education process;~~  
~~and~~

- (j) A copy of the policies required by rule 4723-14-12 of the Administrative Code.
- (2) Verification that the information provided to the board is true and accurate.
- (B) The board may conduct a site visit of the proposed OBN approver to verify the accuracy of the information submitted to the board in the application process.
  - (C) The board shall notify the proposed OBN approver in writing if additional information is needed. The notice shall specify a time frame for submission of the requested information.
  - (D) At a regularly scheduled board meeting the board shall review the completed application submitted by the proposed OBN approver and all other documentation and reports required by the board to determine compliance with this chapter. After review the board shall either:
    - (1) Grant initial approval to the proposed OBN approver and assign an OBN approver number ~~which~~. Both shall be valid for two years;
    - (2) Propose to deny approval pursuant to an adjudication under Chapter 119. of the Revised Code; or
    - (3) Defer action pending submission by the proposed OBN approver of additional information that addresses the area of deficiency identified by the board.
  - (E) The board shall notify the proposed OBN approver of the board's decision in writing.
  - (F) A proposed OBN approver shall not approve a continuing education activity until authorized by the board to do so.

Effective: 02/01/2003

R.C. 119.032 review dates: 10/16/2002 and 10/16/2007

CERTIFIED ELECTRONICALLY

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Certification

01/21/2003

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Date

Promulgated Under: 119.03  
Statutory Authority: 4723.07, 4723.79  
Rule Amplifies: 4723.24  
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