

4723-14-09

**Process to obtain initial approval as an OBN approver.**

(A) To become an ~~Ohio board of nursing (OBN)~~ OBN approver the following shall be submitted to the board:

(1) A completed application using the form specified by the board ~~which~~ that includes:

(a) Demographic data;

(b) Philosophy of the proposed OBN approver ~~unit~~;

(c) Goals for the proposed OBN approver ~~unit~~;

(d) Information with respect to material resources and physical facilities of the proposed OBN approver;

(e) Information regarding the budget planning and administration process of the proposed OBN approver;

(f) A description of the record-keeping system to be used by the proposed OBN approver;

(g) A description of the total proposed OBN approver ~~unit~~ evaluation process;

(h) A description of the defined unit administratively responsible for coordinating all aspects of the proposed OBN approver ~~unit~~;

(i) A description of the ~~approval~~ process for approving provider programs or provider units that shall include ~~based on~~ peer review directed by a registered nurse who holds a master's degree and either:

(i) Has a background or education in adult education; or

(ii) Has documented knowledge of the continuing education process;

~~(i) Holds a master's degree; and~~

~~(a) Has a background or education in adult education; or~~

~~(b) Has documented knowledge of the continuing education process.~~

- (j) A copy of the policies required by rule 4723-14-12 of the Administrative Code.
- (2) ~~Verification~~ An attestation that the information provided to the board is true and accurate.
- (B) The board may conduct a site visit of the proposed OBN approver to verify the accuracy of the information submitted to the board in the application process.
- (C) The board shall notify the proposed OBN approver in writing if additional information is needed. The notice shall specify a time frame for submission of the requested information.
- (D) At a regularly scheduled board meeting the board shall review a summary of the completed application submitted by the proposed OBN approver and ~~all any~~ other ~~documentation and reports~~ information required by the board to determine compliance with this chapter. After review the board shall ~~either~~ do one of the following:
- (1) Grant initial approval to the proposed OBN approver and assign an OBN approver number. Both shall be valid for two years;
  - (2) Propose to deny approval pursuant to an adjudication under Chapter 119. of the Revised Code; or
  - (3) Defer action pending submission by the proposed OBN approver of additional information that addresses ~~the~~ any area of deficiency identified by the board.
- (E) The board shall provide written notice of its decision to ~~notify~~ the proposed OBN approver ~~of the board's decision in writing~~.
- (F) A proposed OBN approver shall not approve a continuing education activity or provider unit until authorized by the board to do so.

Effective:

R.C. 119.032 review dates: 10/16/2007

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Certification

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Date

Promulgated Under: 119.03  
Statutory Authority: 4723.07, 4723.79  
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