

4723-27-05

Renewal of a medication aide certificate.

[Comment: Information regarding the availability and effective date of the materials incorporated by reference in this rule can be found in paragraph (G) of rule 4723-1-03 of the Administrative Code.]

(A) Medication aide certificates shall be renewed biennially on or before April thirtieth of even numbered years.

(1) The board shall provide access to an on-line "Medication Aide Renewal Application" ~~an application for certificate renewal, located at <http://www.nursing.ohio.gov/forms.htm> (revised January 2012), to every holder of a current, valid certificate, except when the board is aware that the individual may be ineligible for certificate renewal for any reason, including those reasons set forth in section 4723.092 of the Revised Code. Failure of the certificate holder to receive an application for renewal from the board does not excuse the certificate holder from the requirements of section 4723.651 of the Revised Code and this chapter.~~

(2) To renew a medication aide certificate, a holder of a current, valid certificate shall:

(a) Submit a completed "Medication Aide Renewal Application" ~~application on the form required by the board located at <http://www.nursing.ohio.gov/forms.htm> (revised January 2012);~~

(b) Submit the renewal fee required by rule 4723-27-10 of the Administrative Code; and

(c) Verify successful completion of the continuing education requirements set forth in rule 4723-27-06 of the Administrative Code.

(B) A certified medication aide with a current, valid certificate who does not intend to practice as a medication aide in Ohio may request that the certificate be placed on inactive status at any time by submitting to the board a written statement or electronic request asking ~~renew a medication aide certificate may request that the certificate be placed on inactive status, by either of the following:~~

(1) ~~At the time of renewal, by checking the appropriate box on the renewal application that indicates the certificate holder wants to place the certificate on inactive status; or~~

(2) ~~At any time, by submitting to the board a written statement requesting that the certificate be placed on inactive status.~~

- (C) If a medication aide certificate is not renewed by April thirtieth of each even numbered year and the certificate holder fails by that time to request that the certificate be placed on inactive status, the certificate shall lapse.
- (D) If a medication aide certificate is inactive or lapsed for two years or less, the board may reactivate or reinstate the certificate if the individual submits to the board within two years from the date the certificate was made inactive or lapsed, all of the following:
- (1) A completed "Medication Aide Reactivation and Reinstatement Application" application ~~required by the board, located at <http://www.nursing.ohio.gov/forms.htm> (revised 2013);~~
 - (2) The applicable fee set forth in paragraph (A) of rule 4723-27-10 of the Administrative Code; and
 - (3) Documentation of successful completion of the continuing education requirements for renewal of a certified medication aide required by rule 4723-27-06 of the Administrative Code.
- (E) If a medication aide certificate is inactive or lapsed for more than two years, it shall not be reactivated or reinstated unless the applicant submits to the board all of the following:
- (1) A completed "Medication Aide Reactivation and Reinstatement Application" application ~~required by the board, located at <http://www.nursing.ohio.gov/forms.htm> (revised 2013);~~
 - (2) The applicable fee set forth in paragraph (A) of rule 4723-27-10 of the Administrative Code; and
 - (3) Written verification from an approved medication aide training program that the applicant has, within six months prior to submission of the application, successfully completed the medication aide training program.
- (F) A certificate holder who has placed a medication aide certificate on inactive status is not required to pay a renewal fee unless the holder seeks to reactivate the certificate. If the certificate holder placed a certificate on inactive status on or after March first of the year in which the certificate was to be renewed, and then notifies the board on or before April thirtieth of the same renewal year of the intent to reactivate, the certificate holder must still pay the late processing fee required by

paragraph (A)(3) of rule 4723-27-10 of the Administrative Code.

- (G) During the time that an individual's certification as a medication aide is either inactive or lapsed, the holder may not administer medications as a certified medication aide.
- (H) An individual who administers medications as a certified medication aide or represents to the public that the individual holds a current valid medication aide certificate, who has failed to renew a medication aide certificate issued under this chapter, or while the certificate is under suspension, inactive or lapsed, may be subject to disciplinary action under rule 4723-27-09 of the Administrative Code.
- (I) A medication aide certificate holder who is a service member or veteran, as defined in rule 4723-2-01 of the Administrative Code, or who is the spouse or surviving spouse of a service member or veteran, may be eligible for a waiver of the late application fee and the reinstatement fee according to rule 4723-2-03 of the Administrative Code.

Effective:

Five Year Review (FYR) Dates: 12/19/2016

Certification

Date

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