

4723-5-05

**Program reports to the board.**

- (A) An annual report for each program with full approval or provisional approval during a reporting period shall:
- (1) Be completed by the administrator of the program;
  - (2) Be submitted in a format prescribed by the board;
  - (3) Be in accordance with a schedule determined by the board; and
  - (4) Include documentation of meeting and maintaining the requirements of this chapter, and a list of all locations where all or part of the theory components of the curriculum are taught.
- (B) When requested by the board, the administrator of the program shall submit progress reports or periodic supplemental reports, completed questionnaires and surveys, and other documents that shall include the information requested by the board. The administrator of the program shall complete all surveys or questionnaires requested by the board to verify compliance with this chapter.
- ~~(C) Within thirty days of a change or transfer of a controlling agency of a program, the agency assuming control shall notify the board in writing of any change in the name of the program, the name of the administrator of the program, the dates the change or transfer became effective, and the date when the first class is expected to begin and complete the program.~~
- ~~(D)~~(C) Failure to submit a report as required by the board may result in a change of the program's approval status in accordance with rule 4723-5-04 of the Administrative Code.

Effective:

R.C. 119.032 review dates: 10/01/2011

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Certification

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Date

Promulgated Under: 119.03  
Statutory Authority: 4723.07  
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