

4723-7-03

**Authorization to test, accommodations, retesting, and notification.**

(A) If the board determines an applicant is eligible to take the examination it shall request that the testing service issue to the applicant an authorization to test.

(1) The testing service shall issue an authorization to test to each eligible applicant.

(2) An eligible applicant who has received an authorization to test shall contact the testing service to schedule a time to take the examination.

(B) If an eligible applicant fails to take the examination within one year from the date of issuance of the authorization to test, the authorization shall be considered void, and the applicant must submit a new application for licensure by examination to the board and complete the registration process for the examination as required by the testing service.

(C) An eligible applicant may request accommodations for the examination related to the applicant's disability by submitting written documentation to the board of the nature of the applicant's disability and the accommodations requested. In addition, the board shall have received the following:

(1) Verification, if applicable, submitted from the applicant's nursing education program administrator that the applicant was afforded accommodations of the type requested while completing the nursing education program; and

(2) Verification submitted from a physician or psychologist who has personally examined the applicant and made the diagnosis of a disability requiring the accommodations.

(D) A representative of the board may recommend to the national council of state boards of nursing that a request for accommodations related to an applicant's disability be granted in accordance with examination procedures established by the national council of state boards of nursing.

(E) An applicant who is granted approval for reasonable accommodations to take the examination shall be eligible for the same reasonable accommodations if it is necessary for the applicant to repeat the examination for which the approval was originally granted.

(F) The board shall notify the applicant of the results of the examination as reported by the testing service.

(G) If an applicant fails the examination, the board shall inform the applicant of the right to repeat the examination.

(1) The applicant may repeat the examination in accordance with the policies established by the national council of state boards of nursing.

(2) To repeat the examination, the individual shall:

(a) Apply for licensure by examination to the board and meet all requirements as set forth in this chapter, including submitting an application prescribed by the board and the application fee specified in section 4723.08 of the Revised Code; and

(b) Complete the registration process for examination as required by the testing service.

(H) If the applicant passes the examination, the board shall issue a license if the applicant has met the following:

(1) Completed all requirements for licensure in accordance with this chapter; and

(2) Has not committed any act that may be grounds for disciplinary action under section 4723.28 of the Revised Code.

(I) The board shall send reports of the testing results to nursing education programs for their graduates on a schedule established by the board.

Replaces: 4723-7-01 (part), 4723-7-02 (part), 4723-7-03 (part),  
4723-7-04 (part), 4723-7-05 (part)

Effective:

R.C. 119.032 review dates:

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Certification

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Date

Promulgated Under: 119.03  
Statutory Authority: 4723.07  
Rule Amplifies: 4723.06, 4723.08, 4723.09, 4723.10  
Prior Effective Dates: 8/1/83, 4/1/91, 4/1/93, 10/1/93, 4/1/94, 2/1/96, 4/1/97,  
4/1/98, 2/1/02, 2/1/03, 2/1/04