

4723-8-08

**Certificate of authority renewal; notification of national recertification.**

- (A) To renew a certificate of authority to practice as a certified nurse-midwife, certified nurse practitioner, clinical nurse specialist, or certified registered nurse anesthetist, a holder of a current valid certificate of authority who meets the qualifications set forth in section 4723.41 of the Revised Code and this chapter shall:
- (1) Submit a completed renewal application on an application specified by the board, located at <http://www.nursing.ohio.gov/forms.htm> (revised March 2013), that includes:
    - (a) Except as provided in paragraph (A)(2) of this rule, documentation satisfactory to the board that the holder has maintained certification in the nursing specialty with a national certifying organization as required by division (B) of section 4723.42 of the Revised Code;
    - (b) A list of the names and business addresses of the holder's current collaborating physicians and podiatrists, if the nurse is a clinical nurse specialist, certified nurse-midwife, or certified nurse practitioner; and
    - (c) The renewal fee set forth in division (A)(10) of section 4723.08 of the Revised Code. If a completed renewal application is not postmarked, renewed on-line, or otherwise received by the board before July first of odd numbered years, in order to renew the applicant shall pay a late processing fee of fifty dollars in accordance with division (A)(13) of section 4723.08 of the Revised Code. The late processing fee is in addition to the renewal fee specified in division (A)(10) of section 4723.08 of the Revised Code, and is in addition to any late processing fee imposed with respect to renewal of the applicant's registered nurse license; and
  - (2) A clinical nurse specialist, originally issued a certificate of authority on or before December 31, 2000 in accordance with division (C) of section 4723.41 of the Revised Code, as that division existed prior to March 20, 2013, is not required to provide documentation of having maintained certification in the holder's specialty, but shall submit documentation satisfactory to the board of completion of continuing education in compliance with paragraph (B) of rule 4723-8-10 of the Administrative Code.
- (B) A renewed certificate of authority shall be current until the next scheduled renewal period for registered nurse licensure. However, when a certificate of authority is issued by the board on or after the first of March of an odd numbered year, that certificate of authority shall be current through the thirty-first of August of the next

odd numbered year.

- (C) The board shall provide each holder of a current valid certificate of authority an application for renewal of a certificate of authority, except when the board is aware that an individual is ineligible for renewal for any reason, including those reasons specified in division (A) of section 4723.24 of the Revised Code. Failure of the holder to receive an application for renewal from the board does not excuse the holder from the requirements of section 4723.44 of the Revised Code and this chapter.
- (D) Within thirty days of recertification by the applicable national certifying organization, the holder of a certificate of authority shall request that the national certifying organization provide, directly to the board, satisfactory documentation of recertification to the board. This requirement does not apply to a clinical nurse specialist, originally issued a certificate of authority on or before December 31, 2000 in accordance with division (C) of section 4723.41 of the Revised Code, as that division existed prior to March 20, 2013.
- (E) A certificate of authority holder who fails to maintain certification or recertification by the applicable national certifying organization listed in the division (A)(3) of section 4723.41 of the Revised Code or approved by the Board according to section 4723.46 of the Revised Code, may be subject to disciplinary action in accordance with section 4723.28 of the Revised Code. This requirement does not apply to a clinical nurse specialist, originally issued a certificate of authority on or before December 31, 2000 in accordance with division (C) of section 4723.41 of the Revised Code, as that division existed prior to March 20, 2013.
- (F) A clinical nurse specialist, originally issued a certificate of authority on or before December 31, 2000 in accordance with division (C) of section 4723.41 of the Revised Code, as that division existed prior to March 20, 2013, who fails to complete the continuing nursing education required by division (B) of section 4723.42 of the Revised Code and rule 4723-8-10 of the Administrative Code, may be subject to disciplinary action in accordance with section 4723.28 of the Revised Code.
- (G) A holder of a current valid certificate of authority who does not intend to practice as a certified nurse-midwife, certified nurse practitioner, certified registered nurse anesthetist, or clinical nurse specialist in Ohio may request that the certificate of authority be placed on inactive status:
  - (1) At time of renewal, by checking the appropriate box on the certificate of authority renewal application that indicates the holder wants to place the certificate on inactive status; or

- (2) At any other time, by submitting to the board a written statement requesting inactive status.
- (H) While on inactive status a nurse shall not represent or imply to the public that the nurse is authorized to practice as a certified nurse-midwife, certified nurse practitioner, certified registered nurse anesthetist, or clinical nurse specialist or use the titles established by section 4723.03 of the Revised Code and rule 4723-8-03 of the Administrative Code.
- (I) An inactive or lapsed certificate of authority for an advanced practice registered nurse may be reactivated or reinstated by written request which shall be accompanied by:
- (1) For reinstatement, a completed certificate of authority renewal application on the form specified by the board, including documentation of continued national certification status throughout the period during which the certificate of authority was lapsed. A clinical nurse specialist, originally issued a certificate of authority on or before December 31, 2000 in accordance with division (C) of section 4723.41 of the Revised Code, as that division existed prior to March 20, 2013, is not required to provide documentation of having maintained certification in the holder's specialty, but shall submit documentation satisfactory to the board, of completion of continuing education in compliance with paragraph (B) of rule 4723-8-10 of the Administrative Code; and
  - (2) Payment of the applicable fees set forth in section 4723.08 of the Revised Code.
- (J) A certificate holder, who submits a renewal application on July first or later, or whose certificate lapsed, due to the holder's service in the armed forces of the United States, or in the national guard or in a reserve component, shall be eligible for renewal and reinstatement without payment of the late application fee required by division (A)(13) of section 4723.08 of the Revised Code, and the reinstatement fee required by division (A)(18) of section 4723.08 of the Revised Code, if the following are met:
- (1) The certificate holder presents the board with satisfactory evidence that, not more than six months prior to the date the evidence is submitted to the board, the certificate holder was honorably discharged or separated under honorable conditions;
  - (2) The certificate holder is not suffering a mental or physical impairment that may affect the individual's ability to provide safe care; and

- (3) The certificate holder meets the requirements for certificate renewal required by section 4723.42 of the Revised Code.
- (K) A certificate holder, who submits a renewal application on July first or later, or whose certificate lapsed, due to the holder's spouse's service in the armed forces of the United States, or in the national guard or in a reserve component, shall be eligible for renewal and reinstatement without payment of the late application fee required by division (A)(13) of section 4723.08 of the Revised Code, and the reinstatement fee required by division (A)(18) of section 4723.08 of the Revised Code, if the following are met:
- (1) The certificate holder presents the board with satisfactory evidence that the certificate holder did not renew their certificate because their spouse's military service caused them to be absent from the state of Ohio;
  - (2) The certificate holder presents the board satisfactory evidence that, not more than six months prior to the date the evidence is submitted to the board, the certificate holder's spouse was honorably discharged or separated under honorable conditions; and
  - (3) The certificate holder meets the requirements for certificate renewal required by section 4723.42 of the Revised Code.

R.C. 119.032 review dates: 04/08/2014 and 10/15/2015

**CERTIFIED ELECTRONICALLY**

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Certification

04/08/2014

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Date

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