4741-1-11 Form and content of continuing education hours for renewing a veterinarian license.

Continuing education courses accepted for credit by the board and applied toward the license renewal requirement shall be those courses approved by the board as being relevant to veterinary medicine, presented by a qualified instructor and dedicated to the furtherance of veterinary medicine.

<u>Veterinarians must report thirty continuing education hours per renewal. Twenty hours must be board approved scientific and directly related to the practice of veterinary medicine. Ten hours may be non-board approved veterinary medicine continuing education courses.</u>

Registered veterinary technicians must report ten hours of board approved continuing education per renewal. Six hours must be scientific and directly related to the practice of veterinary medicine. Four hours may be non-board approved veterinary medicine continuing education courses.

All veterinarians <u>and registered veterinary technicians</u> may acquire continuing education hours from national, state and local seminars, programs, meetings, or course study sponsored by board approved organizations or universities <u>studies that are approved by the board.</u>

All continuing education hours must meet the following requirements:

- (A) Not less than twenty hours of the required thirty hours shall be Board approved hours specific to the practice of veterinary medicine and/or surgery can be acquired through lecture, seminar, laboratory, or realtime online courses.
- (B) No more than ten of the required thirty hours may relate to either non veterinary health fields/allied areas which Non-Board approved continuing education hours may include but are not limited to: Alternative therapies, practice management, public relations/and personal growth or may be obtained in forms which may include but are not limited to professional journals, and auto-tutorials and interactive computer software programs.

Due to prolonged or extenuating illnesses or emergencies, alternative requirements for continuing education will be determined on a case by case basis. A request for waiver must be submitted to the board with documentation of the illness or emergency within thirty days of submission of a license or registration renewal.

Prior to the expiration of a biennial license <u>or registration</u> on March first, in even-numbered years, the executive secretary <u>director</u> shall cause to be mailed in January of the renewal year, a "Notice For Renewal Application" to be completed with the continuing education hours acquired prior to the renewal year. Said application must be notarized before a notary public, listing the continuing education hours, address and telephone number of the applicant.

4741-1-11 2

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