## 4747-1-18 **Complaint procedures.**

- (A) A copy of the original written complaint will be distributed by the secretary to all board members immediately upon receipt.
- (B) The board or any of its employees may also file a complaint against any hearing aid dealer, trainee, firm, partnership, association or corporation.
- (C) Once filed with the board, a complaint will remain active until resolved to the board's satisfaction.
- (D) When a license or trainee permit is revoked or suspended, all license or permit certificates shall be returned to the board by certified mail within fifteen days of receipt of notification by the licensee or permit holder.
- (E) Complaints against licensees or holders of a trainee permit pursuant to section 4747.13 of the Revised Code. Any person may make a complaint against any person, firm, partnership, association or corporation pursuant to Chapter 4747. of the Revised Code. The complaint shall be submitted in writing to this board within one year from the date of the action or event upon which the complaint is based. The board shall determine whether the charges in the complaint are of a sufficiently serious nature to warrant a hearing before the board to determine whether the license or permit of the holder thereof shall be revoked or suspended. If the board determines that a hearing is warranted, it shall set the date, time, and place of such hearing and deliver or cause to have delivered, either in person or by certifed mail, at least twenty days before the date of such hearing, an order informing the licensee of the date, time, and place where he shall appear before the board. Such order shall include a copy of the complaint against the licensee. Both the board and the licensee may take depositions by giving five days' notice to the other party of the time, date, and place where such depositions are to be taken. Each party shall have the right to attend, with counsel, and may cross-examine the deponent or deponents. Each licensee appearing before the board may be represented by counsel. No person shall have his license or permit revoked or suspended without an opportunity to present his case at a the hearing before the board, and the board shall grant a continuance, or adjournment of a hearing date for good cause. Each person whose license or permit is suspended or revoked by the board may appeal such action to the board or court of common pleas.

R.C. 119.032 review dates:

01/02/2007 and 01/02/2012

## CERTIFIED ELECTRONICALLY

Certification

01/02/2007

Date

 Promulgated Under:
 119.03

 Statutory Authority:
 4747.04

 Rule Amplifies:
 4747.13

 Prior Effective Dates:
 2/1/1977, 4/15/84, 2/15/97