

4751-1-10

**Licenses and registrations.**

- (A) An applicant for a license as a nursing home administrator who has complied with the requirements of Chapter 4751. of the Revised Code and pertinent rules adopted pursuant thereto and who has passed the required examinations and has paid to the board an original license fee of two hundred ten dollars, shall be issued a license certifying that such person is entitled to practice as a licensed nursing home administrator under Chapter 4751. of the Revised Code, unless the board is prohibited from doing so pursuant to section 2301.373 of the revised code.
- (B) Every licensee shall annually register with the board. The application for renewal shall contain such information as may be specified by the board, including, but not limited to, name, address, practice status, employer(s), place(s) of employment, hours of employment, job assignment and continuing education training taken during the annual period immediately preceding such application. Annual registration must be completed prior to the date of expiration of the last issued certificate of registration in order to maintain continuing compliance with Chapter 4751. of the Revised Code.
- (C) Annually, a minimum of twenty clock hours of approved continuing education, as set forth in rule 4751-1-13 of the Administrative Code, shall be required for renewal of registration of the nursing home administrator license. Failure to renew the certificate of registration prior to the date of expiration invokes the penalty of additional hours of continuing education as set forth in paragraph (D) of this rule.
- (D) The nursing home administrator whose certificate of registration has not been renewed by the renewal date shall be required to have completed an additional five clock hours of continuing education per calendar quarter, up to forty hours.
- (E) Any nursing home administrator who has not renewed his or her certificate of registration after six months of the renewal date and who has not notified the board of his or her intention to abandon practice is deemed to have abandoned practice of nursing home administration pursuant to division (E) of section 4751.07 of the Revised Code and must re-apply for licensure as a nursing home administrator under the current requirements.
- (F) The board shall issue a certificate of registration to each nursing home administrator who meets the requirements of Chapter 4751. of the Revised Code and rules adopted by this board pursuant thereto, unless the board is prohibited from doing so pursuant to section 2301.373 of the Revised Code.
- (G) The license of a nursing home administrator who fails to qualify for renewal prior to the expiration date shall automatically lapse and become invalid on said date; practice of nursing home administration by the licensee subsequent thereto is in

violation of sections 4751.02 and 4751.09 of the Revised Code, and subjects the licensee to proceedings against him or her under the cited sections of the statute and/or under section 4751.10 of the Revised Code.

- (H) Every person holding a valid license entitling the person to practice nursing home administration in this state shall display said license in the nursing home which is the person's principal place of employment, and while engaged in the practice of nursing home administration shall have at hand the current certificate of registration.
- (I) The current certificate of registration must be exhibited by the nursing home administrator when requested by any of the following:
  - (1) An officer or employee of the board, or of the state, county or city health department, or other governmental agency engaged in the administration or enforcement of the public health law, the sanitary code, and rules and regulations pertaining to nursing homes or nursing home administrators;
  - (2) An employer in whose employ the licensee practices or intends to practice nursing home administration.
- (J) Every person holding a valid temporary license shall have such license at hand while engaged in the practice of nursing home administration.

R.C. 119.032 review dates: 12/16/2008 and 12/01/2013

**CERTIFIED ELECTRONICALLY**

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Certification

12/16/2008

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Date

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