

4751-1-13

Continuing education.

- (A) As required in paragraph (C) of rule 4751-1-10 of the Administrative Code, nursing home administrators shall complete a minimum of twenty clock hours of approved continuing education each year in the fifteen-month period preceding renewal of the registration of the nursing home administrator license.
- (1) A minimum of fourteen hours of continuing education must be taken through an approved training agency for continuing education as defined in paragraph (CC) of rule 4751-1-02 of the Administrative Code.
 - (2) A maximum of six hours of continuing education may be taken from other approved courses or programs.
 - (3) A maximum of five (5) hours of continuing education may be taken by self-study.
- (B) Continuing education credit prior to the last quarter of the previous registration anniversary year may not be accumulated from year to year.
- (C) Continuing education courses which are to be creditable to fulfilling the requirements for annual renewal of the certificate of registration must be submitted to the board by the training agency conducting the educational activity, in accordance with rule 4751-1-08 of the Administrative Code. Board approval is granted to the training agency conducting the educational activity, not to the individual nursing home administrator.
- (D) Certificates of attendance at continuing education courses, or other substantiating documentation, must be submitted by the nursing home administrator at the same time as and be attached to the form for application for annual renewal of registration. An exact copy of the certificate or other documentation is acceptable. No documents will be returned.

Effective:

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Certification

Date

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