

4765-7-03

**Provisional certificates.**

- (A) The board may issue a provisional certificate of accreditation or provisional certificate of approval to an applicant applying for renewal who is in substantial compliance with the requirements of section 4765.16 of the Revised Code and this chapter.
- (B) An applicant for a certificate of accreditation may be deemed to be in substantial compliance if it has only minor violations of section 4765.16 of the Revised Code or rules 4765-7-02 and 4765-7-07 of the Administrative Code, examples including but not limited to: incomplete records, a lack of certain policies, or failure to meet the required passage rate.
- (C) An applicant for a certificate of approval may be deemed to be in substantial compliance if it has only minor violations of section 4765.16 of the Revised Code or rule 4765-7-09 of the Administrative Code, examples including but not limited to: incomplete records, a lack of summary evaluations, or failure to submit a renewal application in accordance with this chapter.
- (D) Provisional certificates will have a maximum expiration date of two years. The board shall inform the applicant, in writing, of the conditions that must be met, and any applicable timelines, in order for the institution to obtain the appropriate certificate.
- (E) If the institution meets the specified conditions, the board will grant the appropriate certificate with an expiration date of three years from the expiration date of the prior certificate of accreditation or certificate of approval, whichever is applicable.
- (F) If the institution does not meet the specified conditions, the provisional certificate will expire and the institution will no longer be authorized to operate an EMS training program or EMS continuing education program. The institution must then apply for reinstatement of its provisional certificate in accordance with rule 4765-7-08 of the Administrative Code.
- (G) A provisional certificate is not renewable but may be extended for exigent circumstances, as determined by the board. An applicant wishing to request an extension must submit a written, signed request to the division, prior to the certificate's expiration date, which specifies a justification and requested length of time for the extension.

R.C. 119.032 review dates: 05/13/2014 and 11/13/2018

**CERTIFIED ELECTRONICALLY**

---

Certification

05/13/2014

---

Date

|                        |              |
|------------------------|--------------|
| Promulgated Under:     | 119.03       |
| Statutory Authority:   | R.C. 4765.11 |
| Rule Amplifies:        | R.C. 4765.17 |
| Prior Effective Dates: | 7/30/10      |