

4766-2-02

Application for initial or renewal licensure.

An applicant shall complete the application in the English language.

(A) A MTO applying for licensure shall file with the board an applicaion on the form prescribed by the board and shall submit the completed application to the board accompanied by the appropriate fee as defined in rule 4766-2-03 of the Administrative Code.

(B) In addition to the requirements set forth in section 4766.04 of the Revised Code, for each application the MTO applicant shall provide:

(1) The name of applicant to include:

(a) All names that applicant plans to operate under including but not limited to trade name(s), dba(s) registered with the Ohio secretary of state;

(b) Address of MTO's headquarters;

(c) Mailing address of applicant;

(2) All medicare provider numbers, all medicaid provider numbers;

(3) Highest level of service to be provided, type of organization, service areas including county and state;

(4) A list of the names and addresses of all officers, directors, and/or owners of the MTO;

(5) The name, address and physician license number of Ohio program medical director as specified in rule 4765-1-01 of the Administrative Code;

(6) For each satellite base, the MTO shall provide the street address, city, county, state, and zip code;

(7) The name of the primary contact person, business or administrative office telephone number, and if applicable, office fax number and e-mail address;

(8) Year of manufacture, make, model, vehicle identification number, odometer reading, license plate number (renewal only) of each ambulance or non-transport vehicle to be permitted;

(9) A color photograph of the side of vehicle displaying color scheme, insignia, monogram, or other distinguishing characteristic. If multiple color schemes, insignias, monograms, or other distinguishing characteristics are used, a color photograph of each must accompany application. (Digital photographs are encouraged);

(10) A current certificate of liability insurance listing Ohio medical transportation board as a certificate holder with a thirty day cancellation notice as specified in section 4766.06 of the Revised Code:

(a) The actual name on the licensure application shall appear on the certificate of liability insurance;

(11) Type of entity, including but not limited to, corporation, partnership, and sole proprietorship as registered with the Ohio secretary of state.

(C) Each MTO shall pay the appropriate fees as specified in rule 4766-2-03 of the Administrative Code.

(D) If an application for licensure is incomplete, the board will notify the MTO that the application will not be processed until it is complete. Such notification will occur via certified mail one time for each submission.

(E) The certificate of licensure issued by the board shall indicate the highest level of service the MTO is authorized to provide.

(F) Licenses shall be issued to MTOs who meet the criteria to provide the following levels of service:

(1) Basic life support;

(2) Intermediate life support;

(3) Advanced life support.

(G) No applicant or licensee shall submit false statements in order to obtain a license or permit.

(H) A license is not transferable.

Effective: 07/02/2009

R.C. 119.032 review dates: 07/02/2014

CERTIFIED ELECTRONICALLY

Certification

06/22/2009

Date

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