

4766-2-09

**Maintenance ~~requirements and~~ documentation.**

## (A) Ambulances and non-transport vehicles

(1) All licensed MTOs shall ensure performance and maintain documentation of all periodical maintenance and repairs ~~performed~~ on each permitted vehicle to include:

- (a) Date of service or repair;
- (b) Description of service/repair performed;
- (c) ~~Documentation~~ Name of person who performed service/repair.

## (2) Out of service permitted ambulance(s) or non-transport vehicle(s)

If a licensed MTO removes a permitted ambulance or non-transport vehicle from service it shall place an "out of service" sign in the permitted ambulance or non-transport vehicle to be visible through the windshield with the following information included on the front of the sign:

- (a) Date permitted ambulance or non-transport vehicle was taken out of service;
- (b) Odometer reading at time permitted ambulance or non-transport vehicle was taken out of service;
- (c) Reason permitted ambulance or non-transport vehicle was taken out of service;
- (d) Printed name and signature of person responsible for taking permitted vehicle out of service;
- (e) The words "out of service" utilizing not less than three inch lettering.

(3) If a permitted ambulance or non-transport vehicle is at a repair/maintenance shop that is not owned or operated by the licensed MTO for maintenance purposes, no "out of service" sign is required.

## (B) Bio-medical equipment

(1) All licensed MTOs shall ensure performance and maintain documentation of all

periodical maintenance and repairs of bio-medical equipment as required by manufacturer and/or food and drug administration including but not limited to the following:

- (a) Date of last bio-medical inspection;
- (b) Date of service or repair;
- (c) Description of service/repair performed;
- (d) ~~Documentation~~ Name of who performed inspection, service, or repair.
- (e) Documentation of inspection, service or repair performed.

(C) All licensed MTOs shall maintain documentation of all periodical maintenance of patient care equipment as required by the original equipment manufacturer.

(D) Ambulance and non-transport vehicle maintenance/repair records shall be kept for a period of twelve months after the vehicle is removed from inventory.

Effective: 04/16/2012

R.C. 119.032 review dates: 12/22/2016

CERTIFIED ELECTRONICALLY

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Certification

04/06/2012

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Date

Promulgated Under: 119.03  
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