<u>4766-2-11</u> <u>Maintenance Requirements and Documentation.</u>

(A) Ambulances and non-transport vehicles

- (1) Provide a copy of the periodical maintenance plan for all vehicles that conform to manufacturer specifications.
- (2) All licensed MTOS shall maintain documentation of all periodical maintenance and repairs performed on each vehicle to include:
 - (a) Date of service or repair;
 - (b) Description of service/repair performed;
 - (c) Documentation of who performed service/repair;
- (3) Out of service ambulance(s) or non-transport vehicle(s)
 - (a) The licensed MTO shall place an out of service sign in a licensed ambulance(s) or non-transport vehicle(s) to be visible through the windshield with the following information included on the front of the sign:
 - (i) Date ambulance(s) or non-transport vehicle(s) was taken out of service;
 - (ii) Odometer reading at time ambulance(s) or non-transport vehicle(s) was taken out of service;
 - (iii) Reason ambulance(s) or non-transport vehicle(s) was taken out of service;
 - (iv) Printed name and signature of person responsible for taking vehicle out of service;
 - (v) The words "Out of Service" utilizing not less than 3" lettering.

(B) Bio-medical equipment

- (1) All licensed MTOS shall maintain documentation of all periodical maintenance and repairs of bio-medical equipment as required by manufacturer and/or food and drug administration:
 - (a) Date of last bio-medical inspection;
 - (b) Date of service or repair;
 - (c) Description of service/repair performed;

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(d) Documentation of who performed inspection, service, or repair.

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