

4766-2-15

Changes to be reported to the board.

~~[Comment: For dates and availability of material incorporated by reference in this chapter of the Administrative Code, see rule 4766-2-18 of the Administrative Code.]~~

(A) Each licensed MTO shall ~~give written notification to the board within ten business days of use the MTLS online system when making~~ any additions, deletions, or changes in:

(1) Executive officers or board members;

(2) Medical director, including:

(a) Contact information; and

(b) Medical license number;

(3) Ownership of a licensed MTO;

(4) Tax ID or EIN number;

(5) The name of the primary contact person(s), business or administrative office telephone number, email address, and if applicable, office fax number.

(B) ~~Within ten days of the date~~ When a permitted ambulance or non-transport vehicle is permanently withdrawn from service, the licensed MTO shall ~~return to the board a "Deletion of Vehicle" form and delete the vehicle using the MTLS online system and remove the decal from the right rear window and destroy it.~~

(C) Within ten business days of the date a licensed MTO ceases to operate, it shall return to the board all vehicle decals and the certificate of licensure.

(D) Within ten business days of the date a licensed MTO ceases to operate a satellite base, it shall return to the board the certificate of licensure.

(E) A licensed MTO may apply at any time to be licensed at a higher level. The ~~application change~~ shall be made ~~on a "Change in Level of Service Medical Transportation Organization" form and include the one hundred dollar license fee using the MTLS online system, which includes submitting a one hundred dollar license fee.~~ The MTO shall also ensure compliance with rules 4766-2-04 and 4766-2-08 of the Administrative Code. A change in level of service does not change the expiration date of the license.

(F) ~~An~~ An MTO licensed at the intermediate or advanced life support level may apply at any time to be licensed at a lower level. The ~~application change~~ shall be made ~~on a "Change in Level of Service Medical Transportation Organization" form and include~~

~~the one hundred dollar license fee using the MTLS online system.~~ The MTO shall also ensure compliance with rules 4766-2-04 and 4766-2-08 of the Administrative Code. A change in level of service does not change the expiration date of the license.

- (G) A licensed MTO may apply at any time for change of address of headquarters location. The ~~application change~~ shall be made on the ~~"Headquarters Change of Address" form and include the one hundred dollar license fee~~ using the MTLS online system. The MTO shall also ensure compliance with rules 4766-2-04 and 4766-2-08 of the Administrative Code. A change in the headquarters address does not change the expiration date of the license.

Effective:

Five Year Review (FYR) Dates: 11/29/2021

Certification

Date

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