

4766-3-15

Changes to be reported to the board.

~~[Comment: For dates and availability of material incorporated by reference in this chapter of the Administrative Code, see rule 4766-3-18 of the Administrative Code.]~~

(A) Ambulette service shall ~~give written notification to the board~~ notify the board using the MTLS online system prior to or not less than ten days after changes in:

(1) Executive officers or board members;

(2) Directors;

(3) Ownership of a licensed ambulette service;

(4) Purchase or acquisition of a licensed ambulette service;

(a) The purchaser shall be required to submit a new application for licensure, complete appropriate inspections, and pay all applicable fees if operating as a separate business (different tax ID number); or

(b) The purchaser shall report to the board that the acquired service and vehicles will be absorbed into his or her existing licensed service (same tax ID number).

(5) Tax ID or EIN number;

(6) The name of the primary contact person(s), business or administrative office telephone number, email address, and if applicable, office fax number.

(B) ~~Within ten days of the date~~ When a permitted ambulette is permanently withdrawn from service, the licensed ambulette service shall ~~return to the board a "Deletion of Vehicle" form and the permit~~ delete the vehicle using the MTLS online system and remove the decal from the right rear window and destroy it.

(C) Within ten days of the date a licensed ambulette service ceases to operate, it shall return to the board all vehicle permits and the certificate of licensure.

(D) Within ten days of the date a licensed ambulette service ceases to operate a satellite location, it shall return to the board the certificate of licensure.

(E) A licensed ambulette service may apply at any time for change of address of headquarters location. The ~~application change~~ shall be made on the "Headquarters Change of Address" form using the MTLS online system and include the one hundred dollar license fee. The ambulette service shall also ensure compliance with rule

4766-3-04 of the Administrative Code. A change in the headquarters address does not change the expiration date of the license.

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Five Year Review (FYR) Dates: 3/23/2022 and 03/01/2027

CERTIFIED ELECTRONICALLY

Certification

06/03/2022

Date

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