

4766-3-15

**Changes to be reported to the board.**

[Comment: For dates and availability of material incorporated by reference in this chapter of the Administrative Code, see rule 4766-3-18 of the Administrative Code.]

(A) Ambulette service shall give written notification to the board prior to or not less than ten days after changes in:

(1) Executive officers or board members;

(2) Directors;

(3) Ownership of a licensed ambulette service;

(4) Purchase or acquisition of a licensed ambulette service;

(a) The purchaser shall be required to submit a new application for licensure, complete appropriate inspections, and pay all applicable fees if operating as a separate business (different tax ID number); or

(b) The purchaser shall report to the board that the acquired service and vehicles will be absorbed into his or her existing licensed service (same tax ID number).

(5) Tax ID or EIN number;

(6) The name of the primary contact person(s), business or administrative office telephone number, email address, and if applicable, office fax number.

(B) Within ten days of the date a permitted ambulette is permanently withdrawn from service, the licensed ambulette service shall return to the board a "Deletion of Vehicle" form and the permit decal from the right rear window.

(C) Within ten days of the date a licensed ambulette service ceases to operate, it shall return to the board all vehicle permits and the certificate of licensure.

(D) Within ten days of the date a licensed ambulette service ceases to operate a satellite location, it shall return to the board the certificate of licensure.

(E) A licensed ambulette service may apply at any time for change of address of headquarters location. The application shall be made on the "Headquarters Change of Address" form and include the one hundred dollar license fee. The ambulette service shall also ensure compliance with rule 4766-3-04 of the Administrative Code. A change in the headquarters address does not change the expiration date of the license.

Replaces:	Replaces former 4766-3-15
Effective:	08/01/2017
Five Year Review (FYR) Dates:	03/15/2022

**CERTIFIED ELECTRONICALLY**

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Certification

05/31/2017

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Date

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Rule Amplifies:	4766.04, 4766.07
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