

4766-3-15

Changes to be reported to the board.

~~[Comment: For dates and availability of material incorporated by reference in this chapter of the Administrative Code, see rule 4766-3-18 of the Administrative Code.]~~

(A) Ambulette service shall ~~give written notification to the board~~ notify the board using the MTLs online system prior to or not less than ten days after changes in:

- (1) Executive officers or board members;
 - (2) Directors;
 - (3) Ownership of a licensed ambulette service;
 - (4) Purchase or acquisition of a licensed ambulette service;
 - (a) The purchaser shall be required to submit a new application for licensure, complete appropriate inspections, and pay all applicable fees if operating as a separate business (different tax ID number); or
 - (b) The purchaser shall report to the board that the acquired service and vehicles will be absorbed into his or her existing licensed service (same tax ID number).
 - (5) Tax ID or EIN number;
 - (6) The name of the primary contact person(s), business or administrative office telephone number, email address, and if applicable, office fax number.
- (B) ~~Within ten days of the date~~ When a permitted ambulette is permanently withdrawn from service, the licensed ambulette service shall ~~return to the board a "Deletion of Vehicle" form and the permit~~ delete the vehicle using the MTLs online system and remove the decal from the right rear window and destroy it.

(C) Within ten days of the date a licensed ambulette service ceases to operate, it shall return to the board all vehicle permits and the certificate of licensure.

(D) Within ten days of the date a licensed ambulette service ceases to operate a satellite location, it shall return to the board the certificate of licensure.

(E) A licensed ambulette service may apply at any time for change of address of headquarters location. The ~~application change~~ shall be made ~~on the "Headquarters Change of Address" form~~ using the MTLs online system ~~and include the one hundred dollar license fee.~~ The ambulette service shall also ensure compliance with rule

4766-3-04 of the Administrative Code. A change in the headquarters address does not change the expiration date of the license.

Effective:

Five Year Review (FYR) Dates: 3/23/2022

Certification

Date

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