

4766-4-15

Changes to be reported to the board.

~~[Comment: For dates and availability of material incorporated by reference in this chapter of the Administrative Code, see rule 4766-4-18 of the Administrative Code.]~~

(A) Each licensed MTO shall ~~give written notification to the board within ten business days~~ notify the board using the MTLS online system of any additions, deletions or changes in:

(1) Executive officers or board members;

(2) Medical director, including:

(a) Contact information; and

(b) Medical license number;

(3) Ownership of a licensed MTO;

(4) Tax ID or EIN number;

(5) The name of the primary contact person(s), business or administrative office telephone number, email address, and if applicable, office fax number.

(B) ~~Within ten days of the date~~ When a permitted MoICU or non-transport vehicle is permanently withdrawn from service, the licensed MTO shall ~~return to the board a "Deletion of Vehicle" form and delete the vehicle using the MTLS online system and remove the decal from the right rear window and destroy it.~~

(C) Within ten business days of the date a licensed MTO ceases to operate, it shall return to the board all vehicle decals and the certificate of licensure.

(D) Within ten business days of the date a licensed MTO ceases to operate a satellite base, it shall return to the board the certificate of licensure.

(E) ~~An~~ An MTO licensed at the MoICU level may apply at any time to be licensed at a lower level. The application change shall be made on a "Change in Level of Service Medical Transportation Organization" form using the MTLS online system which includes a ~~and include the~~ one hundred dollar license fee. The MTO shall also ensure compliance with rules 4766-4-04 and 4766-4-08 of the Administrative Code. A change in level of service does not change the expiration date of the license.

(F) A licensed MTO may apply at any time for change of address of headquarters location. The application change shall be made ~~on the "Headquarters Change of Address" form~~ using the MTLS online system which includes a ~~and include the~~ one hundred

dollar license fee. The MTO shall also ensure compliance with ~~rule~~rule 4766-4-04 of the Administrative Code. A change in headquarters address does not change the expiration date of the license.

Effective:

Five Year Review (FYR) Dates: 3/23/2022

Certification

Date

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