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**License application procedure.**

(A) The following requirements apply to all applicants seeking licensure under ~~section 4779.04 of the Revised Code~~ section 4779.09.

- (1) An applicant shall submit a completed application, prescribed by the board, no later than thirty days prior to the ~~scheduled date of the examination approved by the board~~ deadline for the board's certification of candidates for examination to ABC as established by the procedures agreed to between ABC and the board for this purpose pursuant to R.C. section 4779.15.
- (2) Incomplete applications shall not be processed for final consideration by the board. Applications that are incomplete will be held open for ninety days following notification of incomplete requirements by regular mail. After sixty days, a final notice of incomplete applications will be mailed by certified mail, return-receipt requested. If, by the end of the ninety day period, the application remains incomplete, it will be considered abandoned. After ~~ninety~~ thirty days following the certified mail notice of incomplete application, if desired, the applicant must submit a new application, including fee.
- (3) The application shall contain an attestation that the applicant is at least eighteen years old, of good moral character, and meets the requirements of R.C. section 4779.10, 11, 12 or 13.

(B) In addition, an application for a license to practice orthotics must establish compliance with one of the following options:

(1) For ~~applicants~~ applications received before and beyond January 1, 2006 ~~2008~~:

(a) Option one

(i) Provide a reference from the supervising orthotist that the applicant has practiced for eight months under the supervising orthotist's license (~~which may be completed by a~~ documentation demonstrating successful completion of a residency program will also be accepted.)

(ii) Documentation of a successful completion of a residency program in orthotics approved by the board

(iii) A copy of the diploma showing receipt of a bachelor's degree

(a) In orthotics and prosthetics, or

(b) In another field, then an applicant must present documentation of completion of a board approved certificate in orthotics.

(b) Option two -- for applications received on or before January 1, 2006

(i) Documentation that the applicant holds an associates degree or higher from an accredited college or university.

(ii) Documentation of completion of a ~~Board~~ board approved certificate in orthotics.

(iii) Documentation of a minimum of three years of full-time experience actively practicing or teaching orthotics.

(c) Option three -- for applications received on or before January 1, 2008

(i) Documentation that the applicant holds a bachelor's degree or higher from a nationally accredited college or university or an equivalent ~~credits~~ credential from a foreign educational institution.

(ii) Documentation of certification in orthotics by the ABC or BOC. This requirement may be met by the board's receipt of an official listing of Ohio certified practitioners sent by the certifying organization.

(iii) Documentation of a minimum of three years of full-time experience actively practicing or teaching orthotics.

(d) Option four -- for applications received on or before January 1, 2008

(i) Documentation that the applicant holds a bachelor's degree or higher from a nationally accredited college or university or an equivalent ~~credits~~ credentials from a foreign educational institution.

(ii) Documentation of certification in orthotics by the ABC or BOC. This requirement may be met by the board's receipt of an official

listing of Ohio certified practitioners sent by the certifying organization.

- (iii) Documentation of a completion of a residency program in orthotics approved by the board, or documentation of a minimum of three years of full-time experience actively practicing or teaching orthotics.

(e) Option five -- for applications received on or before January 1, 2008

- (i) documentation that the applicant holds a bachelor's degree or higher from a nationally accredited college or university or an equivalent credential from a foreign educational institution.
- (ii) documentation of completion of a board approved certificate in orthotics.
- (iii) documentation of successful completion of a residency program in orthotics approved by the board, or documentation of a minimum of three years of full-time experience actively practicing or teaching orthotics.

~~(2) For applicants after January 1, 2006, but before January 1, 2008.~~

~~(a) Option 1~~

- ~~(i) Documentation that the applicant holds a bachelor's degree or higher from a nationally accredited college or university or an equivalent credits from a foreign educational institution.~~
- ~~(ii) Documentation of certification in orthotics by the ABC or BOC. This requirement may be met by the board's receipt of an official listing of Ohio certified practitioners sent by the certifying organization.~~
- ~~(iii) Documentation of a minimum of three years of full-time experience actively practicing or teaching orthotics.~~

~~(b) Option 2~~

- ~~(i) Documentation that the applicant holds a bachelor's degree or higher from a nationally accredited college or university or an equivalent credits from a foreign educational institution.~~
- ~~(ii) Documentation of completion of a board approved certificate in orthotics.~~

~~(iii) Documentation of a completion of a residency program in orthotics approved by the board, or documentation of a minimum of three years of full time experience actively practicing or teaching orthotics.~~

(C) In addition, ~~applicants~~ an application for a license to practice prosthetics ~~license~~ must ~~complete~~ establish compliance with one of the following options:

(1) For ~~applicants~~ applications received before and beyond January 1, 2006~~2008~~:

(a) Option one

(i) Provide a reference from the supervising prosthetist that the applicant has practiced for eight months under the supervising prosthetist's license (~~which may be completed by a documentation demonstrating~~ successful completion of a residency program will also be accepted.)

(ii) Documentation of ~~a~~successful completion of a residency program in prosthetics approved by the Board

(iii) A copy of the diploma showing receipt of a bachelor's degree

(a) In orthotics and prosthetics, or

(b) In another field, then an applicant must present documentation of completion of a board approved certificate in prosthetics.

(b) Option two -- for applications received on or before January 1, 2006

(i) Documentation that the applicant holds an associates degree or higher from an accredited college or university.

(ii) Documentation of completion of a board approved certificate in prosthetics.

(iii) Documentation of a minimum of three years of full-time experience actively practicing or teaching prosthetics.

(c) Option three -- for applications received on or before January 1, 2008

- (i) Documentation that the applicant holds a bachelor's degree or higher from a nationally accredited college or university or an equivalent credits credential from a foreign educational institution.
- (ii) Documentation of certification in prosthetics by the ABC or BOC. This requirement may be met by the board's receipt of an official listing of Ohio certified practitioners sent by the certifying organization.
- (iii) Documentation of a minimum of three years of full-time experience actively practicing or teaching prosthetics.

(d) Option four -- for applications received on or before January 1, 2008

- (i) Documentation that the applicant holds a bachelor's degree or higher from a nationally accredited college or university or an equivalent credits credential from a foreign educational institution.
- (ii) Documentation of certification in prosthetics by the ABC or BOC. This requirement may be met by the board's receipt of an official listing of Ohio certified practitioners sent by the certifying organization.
- (iii) Documentation of a completion of a residency program in orthotics approved by the board, or documentation of a minimum of three years of full-time experience actively practicing or teaching prosthetics.

(e) Option five -- for applications received on or before January 1, 2008

- (i) documentation that the applicant holds a bachelor's degree or higher from a nationally accredited college or university or an equivalent credential from a foreign educational institution.
- (ii) documentation of completion of a board approved certificate in prosthetics.
- (iii) documentation of a completion of a residency program in prosthetics approved by the Board, or documentation of a minimum of three years of full-time experience actively practicing or teaching orthotics.

~~(2) For applicants after January 1, 2006, but before January 1, 2008.~~

~~(a) Option 1~~

- ~~(i) Documentation that the applicant holds a bachelor's degree or higher from a nationally accredited college or university or an equivalent credits from a foreign educational institution.~~
- ~~(ii) Documentation of certification in prosthetics by the ABC or BOC. This requirement may be met by the board's receipt of an official listing of Ohio certified practitioners sent by the certifying organization.~~
- ~~(iii) Documentation of a minimum of three years of full-time experience actively practicing or teaching prosthetics.~~

~~(b) Option 2~~

- ~~(i) Documentation that the applicant holds a bachelor's degree or higher from a nationally accredited college or university or an equivalent credits from a foreign educational institution.~~
- ~~(ii) Documentation of completion of a Board approved certificate in prosthetics.~~
- ~~(iii) Documentation of a completion of a residency program in prosthetics approved by the Board, or documentation of a minimum of three years of full-time experience actively practicing or teaching orthotics.~~

(D) In addition, ~~applicants~~ an application for ~~an~~ a license to practice orthotics and prosthetics ~~license~~ must complete establish compliance with one of the following options:

(1) For ~~applicants~~ applications received before and beyond January 1, ~~2006~~ 2008

## (a) Option one

- (i) Provide a reference from the supervising ~~orthotist/prosthetist~~ prosthetist-orthotist that the applicant has practiced for eight months under the supervising ~~orthotist/prosthetist's~~ prosthetist-orthotist's license (documentation demonstrating which may be completed by a successful completion of a residency program will also be accepted.)
- (ii) Documentation of ~~a~~ successful completion of a residency program in

orthotics and prosthetics approved by the board

(iii) A copy of the diploma showing receipt of a bachelor's degree

(a) In orthotics and prosthetics, or

(b) In another field, then an applicant must present documentation of completion of a board approved certificate in orthotics and prosthetics.

(b) Option two -- for applications received on or before January 1, 2006

(i) Documentation that the applicant holds an associates degree or higher from an accredited college or university.

(ii) Documentation of completion of a ~~Board~~ board approved certificate in orthotics and prosthetics.

(iii) Documentation of a minimum of six years of full-time experience actively practicing or teaching orthotics or prosthetics.

(c) Option three -- for applications received on or before January 1, 2008

(i) Documentation that the applicant holds a bachelor's degree or higher from a nationally accredited college or university or an equivalent ~~credits~~ credential from a foreign educational institution.

(ii) Documentation of certification in orthotics and prosthetics by the ABC or BOC. This requirement may be met by the board's receipt of an official listing of Ohio certified practitioners sent by the certifying organization.

(iii) Documentation of a minimum of six years of full-time experience actively practicing or teaching orthotics and prosthetics.

(d) Option four -- for applications received on or before January 1, 2008

(i) Documentation that the applicant holds a bachelor's degree or higher from a nationally accredited college or university or an equivalent ~~credits~~ credential from a foreign educational institution.

- (ii) Documentation of certification in orthotics and prosthetics by the ABC or BOC. This requirement may be met by the board's receipt of an official listing of Ohio certified practitioners sent by the certifying organization.
- (iii) Documentation of ~~a~~successful completion of a residency program in orthotics and prosthetics approved by the board, or documentation of a minimum of six years of full-time experience actively practicing or teaching orthotics and prosthetics.

(e) Option five -- for applications received on or before January 1, 2008

- (i) Documentation that the applicant holds a bachelor's degree or higher from a nationally accredited college or university or an equivalent credential from a foreign educational institution.
- (ii) Documentation of completion of a board approved certificate in orthotics and prosthetics.
- (iii) Documentation of completion of a residency program in orthotics and prosthetics approved by the board, or documentation of a minimum of six years of full-time experience actively practicing or teaching orthotics or prosthetics.

~~(2) For applicants after January 1, 2006, but before January 1, 2008.~~

~~(a) Option 1~~

- ~~(i) Documentation that the applicant holds a bachelor's degree or higher from a nationally accredited college or university or an equivalent credits from a foreign educational institution.~~
- ~~(ii) Documentation of certification in orthotics prosthetics by the ABC or BOC. This requirement may be met by the board's receipt of an official listing of Ohio-certified practitioners sent by the certifying organization.~~
- ~~(iii) Documentation of a minimum of six years of full-time experience actively practicing or teaching or prosthetics.~~

~~(b) Option 2~~

- ~~(i) Documentation that the applicant holds a bachelor's degree or higher from a nationally accredited college or university or an equivalent credits from a foreign educational institution.~~



~~(ii) Documentation of completion of a board approved certificate in orthotics and prosthetics.~~

~~(iii) Documentation of a completion of a residency program in orthotics and prosthetics approved by the board, or documentation of a minimum of six years of full-time experience actively practicing or teaching orthotics or prosthetics.~~

(E) In addition, an application To apply for a license to practice pedorthics license, the applicant must establish compliance with the following:

- (1) Provide a reference from the supervising pedorthist that the applicant has practiced for eight months under the supervising pedorthist's license
- (2) Demonstrate that the applicant holds a high school diploma or a certificate of high school equivalence.
- (3) Has completed the training, education, or experience requirements necessary to take the certification examination developed by the board for certification in pedorthics.

(F) Each applicant must pass an examination approved by the board as provided in R.C. section 4779.15

Effective:

R.C. 119.032 review dates: 1/9/2007

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Certification

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Date

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