

4901:1-15-23      **Customer bill format.**

Each customer bill shall contain the following information:

- (A) Customer name, billing address, and service address.
- (B) Complete company name and mailing address.
- (C) Address or P.O. box where payment may be made.
- (D) Company telephone number(s).
- (E) Billing date.
- (F) Payment due date.
- (G) Amount due if paid on or before due date.
- (H) Amount due if paid after due date.
- (I) Miscellaneous charges and credits, if any.
- (J) If metered service is provided, previous and current meter readings and billed volume.
- (K) Dates of service covered by bill.
- (L) The applicable rate schedule or a statement to the effect that the applicable rate schedule will be furnished on request.
- (M) A distinct marking to identify an estimated bill.
- (N) The current local or toll free telephone number and TDD number of the commission's call center or the following statement for all waterworks and sewage disposal companies that serve fifteen thousand or more customers:

"If your complaint is not resolved after you have called (name of provider), or for general utility information, residential and business customers may ~~call~~ contact the Public Utilities Commission of Ohio (~~PUCO~~) ~~toll free for assistance~~ at 1-800-686-7826 (toll free) or for ~~TDD/TTY toll free~~ at 1-800-686-1570; (toll free) from 8:00 a.m. to ~~5:30~~ 5:00 p.m. weekdays, or ~~visit~~ at [www.PUCO.ohio.gov](http://www.PUCO.ohio.gov).

~~The Ohio Consumers' Counsel (OCC) represents residential utility~~ Residential

customers ~~in matters before the PUCO. The OCC can be contacted toll free~~ may also contact the Ohio Consumers' Counsel for assistance with complaints and utility issues at 1-877-742-5622 (toll free) from 8:00 a.m. to 5:00 p.m. weekdays, or ~~visit~~ at [www.pickocc.org](http://www.pickocc.org)."

Effective:

R.C. 119.032 review dates: 05/31/2007

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Certification

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Date

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