

TO BE RESCINDED

4901:2-7-03 **Service.**

In proceedings governed by this chapter:

- (A) Unless provided otherwise by this chapter, service upon staff may be made by ordinary or certified United States mail, by courier service, by facsimile transmission, or by personal service. Service upon staff shall be made to:

"Compliance Division

Transportation Department

Public Utilities Commission of Ohio

180 East Broad Street

Columbus, Ohio 43215-3793"

Service is effective upon receipt except that service by United States mail is complete upon mailing and service by facsimile transmission is complete upon transmission.

- (B) Service upon a respondent shall be made by ordinary or certified United States mail, by courier service, by facsimile transmission, by electronic mail, or by personal service. Service is effective upon receipt by any person, except that service by ordinary or certified United States mail is effective upon mailing and service by facsimile transmission or electronic mail is complete upon transmission. Service by electronic mail may be made only if the person to be served has consented to receive service by electronic mail. Service upon a respondent by ordinary or certified United States mail shall be made at any of the following:

(1) If the respondent is a natural person:

(a) The address listed on the report of violation.

(b) The address listed on the respondent's operator's license.

(2) If the respondent is other than a natural person:

(a) If the respondent has filed a request for conference or otherwise appeared, itself or through an authorized representative, at the address indicated in the appearance or other communication.

- (b) If the respondent is a carrier, at the address designated by the respondent, in writing, with the staff.
 - (c) If the respondent is a carrier, shipper or other business entity, at the address disclosed on the shipping papers or other shipping documents, if any.
 - (d) If the respondent is a carrier, shipper or other business entity, and whose address is not disclosed by the shipping papers, at any business address of the respondent.
- (C) Once a respondent has served a request for administrative hearing in accordance with rule 4901:2-7-13 of the Administrative Code, any further service shall be made in accordance with Chapter 4901-1 of the Administrative Code.

Effective: 07/22/2016

Five Year Review (FYR) Dates: 05/02/2016

CERTIFIED ELECTRONICALLY

Certification

07/12/2016

Date

Promulgated Under: 111.15
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