

5101:2-42-67

Preparation of lifebook.

- (A) When a child remains in substitute care for longer than twelve months, the PCSA or PCPA shall begin to prepare a lifebook no later than thirty days after the annual court review. The lifebook shall be updated every six months so long as the child remains in substitute care.
- (B) This rule does not prohibit the PCSA or PCPA from preparing a lifebook for a child at a time earlier than twelve months after his placement.
- (C) The PCSA or PCPA shall ensure that the lifebook is shared with the child during his placement, as appropriate to his age and understanding, and should accompany him when he leaves substitute care.
- (D) The PCSA or PCPA shall not place identifying information, as defined in rule 5101:2-1-01 of the Administrative Code, in the lifebook. Nothing in this rule shall preclude the child, who has identifying information in his possession, from adding these materials to the lifebook.
- (E) The PCSA or PCPA shall document in the child's case record the date it began to prepare the lifebook, the date the lifebook was completed, and the date of each update to the lifebook.
- (F) If a child in the permanent custody of a PCSA or PCPA is placed for adoption, a copy of the lifebook shall be given to the child and a copy shall be maintained in the child's record.

Effective: 08/18/2003

R.C. 119.032 review dates: 04/17/2003 and 08/18/2008

CERTIFIED ELECTRONICALLY

Certification

07/10/2003

Date

Promulgated Under: 119.03
Statutory Authority: 5153.16, 5103.03
Rule Amplifies: 5103.03, 5153.16
Prior Effective Dates: 1/14/83, 7/1/90