

5101:2-42-89

Public children services agency and private child placing agency procedures when a child is receiving services or is in agency custody dies.

(A) If a child in the temporary custody or a planned permanent living arrangement of a public children services agency (PCSA) or a private child placing agency (PCPA) dies, the PCSA or PCPA shall:

- (1) Notify the law enforcement agency with jurisdiction within one hour of its knowledge of the child's death pursuant to rule 5101:2-33-26 of the Administrative Code.
- (2) Contact the parent, guardian or custodian within one hour of its knowledge of the child's death.
- (3) Complete the JFS 01987 "Child Fatality Report Face Sheet" (rev. 10/2009) and send it to the Ohio department of job and family services (ODJFS) within five working ~~day~~days after receiving the report. The JFS 01987 shall be sent electronically as directed by the JFS 01987I "Instructions for completing JFS 01987 child fatality report face sheet" (rev. 10/2009).
- (4) Notify the local health department and/or the child fatality review board.
- (5) Assist the family in planning funeral arrangements, if requested.

(B) If a child in the permanent custody of a PCSA or PCPA dies, the PCSA or PCPA shall:

- (1) Notify the law enforcement agency with jurisdiction within one hour of its knowledge of the child's death as described in paragraph (A)(1) of this rule.
- (2) Determine whether notification of the parent, guardian, custodian or other relatives is appropriate.
- (3) Complete the JFS 01987 and send it to ODJFS as described in paragraph (A)(3) of this rule.
- (4) Notify the local health department and/or the child fatality review board.
- (5) Assume responsibility for funeral arrangements.

(C) If the death of a child is the result of suspected child abuse or neglect, the PCSA

shall:

- (1) Follow procedures set forth ~~in its "Memorandum of Understanding"~~ pursuant to rule ~~5101-2-33-26~~5101:2-36-01 of the Administrative Code regarding children with:
 - (a) Suspected child abuse and neglect as determined by law enforcement, medical or PCSA personnel.
 - (b) Prior involvement with the PCSA or any member of the household including:
 - (i) Open in-home voluntary cases.
 - (ii) Open court ordered protective supervision.
 - (iii) Open intake assessments within twelve months of the fatality.
 - (iv) A closed, inactive case within twelve months of the fatality.
 - (2) Complete part three of the JFS 01987 and send electronically to the assigned ODJFS regional field office.
- (D) The PCSA or PCPA shall maintain documentation regarding the provision of notices as required by this rule in the child's case record and the custodial agency's provider record.

Effective:

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Certification

Date

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